

PHILIPPINE CENTER FOR POSTHARVEST DEVELOPMENT AND MECHANIZATION (PHilMech)
 (formerly Bureau of Postharvest Research & Extension)
 Science City of Muñoz, Nueva Ecija

RFQ No. :
 PR No. :
 Date:

REQUEST FOR QUOTATION

Dear Sir/Madam :

We are in need of the items/services indicated below, kindly indicate the information requested and return the same and addressed to the Chief, Administrative Division through **sealed bid**.

ABC - 289,000.00

Note: Bidders shall submit copies of the following documents in support of their quotation:
 a.) Current Business Permit
 b.) Certificate of PhilGEPS Registration
 c.) DTI / SEC

Cornelia M. Villanueva
Cornelia M. Villanueva

Supvg. Admin. Officer / Head, BAC Secretariat

ITEMS/SPECIFICATION	QTY/UNIT	UNIT PRICE	TOTAL PRICE
Catering services for the conduct of PHilMech Agency In House Review @ PHilMech, MNE.			
Date: May 22-23, 2017			
May 22, 2017			
- Breakfast	80		
Snack	470		
Lunch	470		
Snack	470		
Dinner	100		
May 23, 2017			
- Breakfast	80		
Snack	470		
Lunch	470		
Snack	470		
Note: Buffet Meals for 80 guests Packed Meals for 390 pax			
Submitted by: _____ Company's Name _____ Owner's Representative _____ Signature/Date	TERMS OF PAYMENT: 1-2 wks after the training VALIDITY OF OFFER : _____ DELIVERY DATE : _____ WARRANTY PERIOD : _____		
Address : _____ Email : _____ Tel. No. : _____ Fax No. : _____	Prepared and canvassed by: _____ Canvasser		

Thank you for responding promptly to this letter and we look forward to doing business with you.