

PHILIPPINE CENTER FOR POSTHARVEST DEVELOPMENT AND MECHANIZATION

(formerly Bureau of Postharvest Research & Extension)

CLSU Compound, Science City of Muñoz, Nueva Ecija

Telefax No. (044) 456-0287; Email add.: philmech_bac@yahoo.com.ph

PR No.: **18-01-A-110**

RFQ No.: **18-01-143**

Date:

REQUEST FOR QUOTATION

Dear Sir/Madam :

We are in need of the items indicated below, kindly indicate the information requested and return the same addressed to the Chief, Administrative Division through SEALED BID on or before January 30, 2019.

ABC - 57,693.60

CORNELIA M. VILLANUEVA

SUPERVISING ADMINISTRATIVE OFFICER

| ITEMS / SPECIFICATION | QTY | UNIT | UNIT PRICE | TOTAL PRICE |
|--|-----|------|------------|-------------|
| BATTERY CHARGER, Multi-size capability (for AA, AAA, 9V, etc.) and compatible for Li-ion batteries | 1 | unit | | |
| CALCULATOR, Scientific fx-991 MS | 1 | unit | | |
| CALCULATOR, 911 ES | 1 | pc | | |
| CUTTING MAT, 12" x 18" | 1 | each | | |
| CUTTING MAT, A3 size (17.8" x 12.6" x 0.1") | 1 | pc | | |
| DATE STAMP | 4 | unit | | |
| DESK TRAY, 2-LAYER PLASTIC | 9 | each | | |
| EXPANDING FILE, with handle; Legal-size; with 13 pockets, 12 dividers and color coded index tabs | 9 | each | | |
| LONG REACH STAPLER, -Throat depth adjustable up to 12.5 inches -Calibrated base and adjustable paper guide fo | 1 | unit | | |

| | |
|--|---|
| Submitted by: _____ Company Name _____ Owner / Representative _____ Signature/Date | TERMS OF PAYMENT : _____ VALIDITY OF OFFER : _____ DELIVERY DATE : _____ WARRANTY PERIOD : _____ |
| Address : _____ Email : _____ Tel. No. : _____ Fax No. : _____ | In conformity with the Direct Payment Scheme via bank debit system, please credit/deposit payment to: Bank Branch: _____ Name of bank: _____ Account name: _____ Account Number: _____ TIN Number: _____ |
| Prepared and canvassed by: _____ Canvasser | |

Thank you for responding promptly to this letter and we look forward to doing business with you.

Note: Bidders shall submit copies of the following documents in support of their quotation:
a. Current Business Permit;
b. Certificate of PhilGEPS Registration
c. DTI/SEC Registration

PHILIPPINE CENTER FOR POSTHARVEST DEVELOPMENT AND MECHANIZATION

(formerly Bureau of Postharvest Research & Extension)

CLSU Compound, Science City of Muñoz, Nueva Ecija

Telefax No. (044) 456-0287; Email add.: philmech_bac@yahoo.com.ph

PR No.: **18-01-A-110**

RFQ No.: **18-01-143**

Date:

REQUEST FOR QUOTATION

Dear Sir/Madam :

We are in need of the items indicated below, kindly indicate the information requested and return the same addressed to the Chief, Administrative Division


CORNELIA M. VILLANUEVA

SUPERVISING ADMINISTRATIVE OFFICER

| ITEMS / SPECIFICATION | QTY | UNIT | UNIT PRICE | TOTAL PRICE |
|--|-----|------|------------|-------------|
| MAGAZINE FILE, 112mm x 200mm x 240mm, with open end | 5 | pc | | |
| MAGAZINE FILE, 110mm x 220mm x 265mm, with open end | 5 | pc | | |
| MAGAZINE FILE, 390mm-H x 110mm- W x 260mm- L | 20 | pc | | |
| MAGAZINE FILE, size letter, blue | 16 | pc | | |
| PAPER CUTTER, (65 cm L x 40 cm W) -cuts approx.. 15 sheets (70gsm) | 1 | unit | | |
| PAPER SHREDDER, cross cut, 10-15 pages per batch | 3 | unit | | |
| PUNCHER, Heavy duty, 150-200 pages capacity | 1 | unit | | |
| SCIENTIFIC CALCULATOR, 1 | 1 | unit | | |

| | |
|---|--|
| <p>Submitted by:</p> <p>_____</p> <p>Company Name</p> <p>_____</p> <p>Owner / Representative</p> <p>_____</p> <p>Signature/Date</p> | <p>TERMS OF PAYMENT : _____</p> <p>VALIDITY OF OFFER : _____</p> <p>DELIVERY DATE : _____</p> <p>WARRANTY PERIOD : _____</p> |
| <p>Address : _____</p> <p>Email : _____</p> <p>Tel. No. : _____</p> <p>Fax No. : _____</p> | <p>In conformity with the Direct Payment Scheme via bank debit system, please credit/deposit payment to:</p> <p>Bank Branch: _____</p> <p>Name of bank: _____</p> <p>Account name: _____</p> <p>Account Number: _____</p> <p>TIN Number: _____</p> |
| <p>Prepared and canvassed by:</p> <p>_____</p> <p>Canvasser</p> | |

Thank you for responding promptly to this letter and we look forward to doing business with you.