



Republic of the Philippines
 Department of Agriculture
Philippine Center for Postharvest Development and Mechanization
 Science City of Muñoz, Nueva Ecija, Philippines
 www.philmech.gov.ph
 Telefax No. (044) 456-0333 loc. 272; Email add.: philmech.svp@gmail.com

PURCHASE ORDER

Supplier : **SL RUIZ FURNITURE**
 Address : Brgy. 95 Caibaan, Maharlika Highway, Tacloban City
 TIN :
 P.O. No. : **1691**
 Date : **October 25 2018**
 Mode of Procurement: shopping

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : PHilMech Regional Learning/Demonstration Site,
 Brgy. Balinsasayao, Abuyog Leyte
 Date of Delivery : 30 calendar days upon receipt of PO
 Delivery Term : for delivery
 Payment Term : 30 days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	set	Workstation <i>Specifications:</i> Partition: - Side/front panel - 6cm thick - Aluminum edge - Fabric with glass - Dimension info of front: W1500 x H1300 mm) - Dimension info of side: W600 x H1300 mm) Table: - MFC or MDF board - 25 mm thick - PVC edgeband - Light gray - With grommet - L-shaped table (60 x 160 x 75 cm) Chair: - Material: PVC (Backrest, armchair and chrome starbase) - Accessories: Gaslift, caster wheel - Finish: Black *with grommet, keyboard tray and steel mobile cabinet X - X - X - X - X - X - X - X - X - X - X - X - X - X PR No. 18-10-E-762 TMTD-CO2018	4	25,000.00 -5% EVAT -1% EWT	100,000.00 4,464.29 892.86 94,642.85

(Total Amount in Words) One Hundred Thousand Pesos Only 100,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier

 Date
 Very truly yours,

RONALDO SEBASTIAN R. REYES
 Authorized Official

Fund Cluster : 01
 Funds Available : _____

JOHNSON N. DELA CRUZ
 Chief, Finance Division
 ORS/BURS No.: 309-0110101-18-11-0134
 Date of the ORS/BURS: 11/6
 Amount : 100,000.00