



Republic of the Philippines  
 Department of Agriculture  
**Philippine Center for Postharvest Development and Mechanization**  
 Science City of Muñoz, Nueva Ecija, Philippines  
[www.philmech.gov.ph](http://www.philmech.gov.ph)  
 ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 CERTIFIED



### INVITATION TO BID

#### SUPPLY AND DELIVERY OF VARIOUS I.T. EQUIPMENT AND OTHER RELATED SUPPLIES FOR THE 4TH QUARTER OF 2021 (PHILMECH-GOODS-21-07-10)

- The **Philippine Center for Postharvest Development and Mechanization (PHilMech)** through its **FY 2021 Regular Fund** intends to apply the below-specified amounts, being the Approved Budget for the Contract (ABC) for each lot, as indicated herein to payments under the contract for the **SUPPLY AND DELIVERY OF VARIOUS I.T. EQUIPMENT AND OTHER RELATED SUPPLIES FOR THE 4<sup>th</sup> QUARTER OF 2021**. Bids received in excess of the ABC of each Lot shall be automatically rejected during Bid opening.

Item Number	Project Reference Number	Description	ABC (PhP)	COST OF BIDDING DOCUMENTS (PhP)
1	PHilMech-RCEF-21-07-10-01	Supply and Delivery of Various I.T. Equipment and Other Related Supplies for the 4 <sup>th</sup> Quarter of 2021	1,482,384.00	1,500.00
2	PHilMech-RCEF-21-07-10-02	Supply and Delivery of Various Inks and Toners for the 4 <sup>th</sup> Quarter of 2021	2,887,021.00	2,500.00
			<b>4,369,405.00</b>	<b>4,000.00</b>

- The PHilMech now invites bids from eligible bidders for the **SUPPLY AND DELIVERY OF VARIOUS I.T. EQUIPMENT AND OTHER RELATED SUPPLIES FOR THE 4<sup>TH</sup> QUARTER OF 2021**. Delivery of the GOODS is required within **Forty Five (45)** calendar days from receipt of the Notice to Proceed. Bidders should have completed within ten (10) years from the date of submission and receipt of bids a contract similar to the project. For this purpose, similar contract shall refer to the Supply and Delivery of Various I.T. Equipment and Other Related Supplies
- Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations Part A (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino Citizens/sole proprietorships, cooperatives and partnerships and organizations with at least (60%) interest of Capital stock belonging to citizens of the Philippines and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

- Interested Bidders may obtain further information from the **PHilMech** at the address given below during office hours (8:00 am to 5:00 pm) on weekdays only.
- A complete set of Bidding Documents may be acquired by interested Bidders on **July 9 – August 2, 2021** from the address given below upon payment of a nonrefundable fee for the Bidding Documents as stated above or **PhP 4,000.00 for all lots**.

Bidders may also opt to pay thru Landbank Account Fund Transfer. You may deposit your cash at PHilMech's Official Bank Account: **Landbank of the Philippines (LBP) Account Name: PHILMECH TRUST FUND; Account No. 2962-1023-63** and present or send the proof of payment e.g. bank deposit slips to the address written below or email to [philmech\\_bac@yahoo.com.ph](mailto:philmech_bac@yahoo.com.ph)

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their Bids.

- The **Philippine Center for Postharvest Development and Mechanization** will hold a Pre-Bid Conference on **July 19, 2021; 1:30PM** at the **Auditorium, PHilMech Main Office, Science City of Muñoz, Nueva Ecija**, which shall be open to prospective bidders.

Interested bidders may opt to attend via video conferencing and pre-register on the email address provided below to signify their intention to participate. A Personal Meeting ID shall be provided to the authorized representative upon registration.

- Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **1:30PM of August 2, 2021**.

**Main Office:** CLSU, Science City of Muñoz, Nueva Ecija, Philippines  
 Mobile Nos. (+63) 932-869-6837/ (+63) 917-813-0852  
 Fax No.: (044) 456-0110  
**Liaison Office:** 3<sup>rd</sup> floor, ATI Bldg., Elliptical Road, Diliman, Quezon City  
 Tel. No. (02) 927-4019, 927-4029

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 with prosperous farmers and fisherfolk






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Bid opening shall be on **August 2, 2021; 1:30PM** at the Auditorium, **PHilMech Main Office, CLSU Compound, Science City of Muñoz, Nueva Ecija**. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address given below. Late Bids shall not be accepted.

Participating bidders who submitted their bid proposals on time may also attend via video conferencing. A Personal Meeting ID shall be provided to the authorized representative through email.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **August 2, 2021; 1:30PM** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity
10. In observance with the Inter-Agency Task Force (IATF) for the Management of Emerging Infectious Diseases protocol on social distancing, **only one (1) designated / authorized representative per company** shall be allowed to participate and/or attend in the conduct of the bidding activities
11. The **Philippine Center for Postharvest Development and Mechanization** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA9184 and its IRR without thereby incurring any liability to the affected bidders or bidders.
12. For further information, please refer to:  
 The BAC Secretariat,  
 PHilMech Administrative Division-Procurement Management Section  
 CLSU Compound, Science City of Muñoz, Nueva Ecija  
 Contact No. 09173018242  
 E-mail: [philmech\\_bac@yahoo.com.ph](mailto:philmech_bac@yahoo.com.ph)
13. You may visit the following websites:  
 For downloading of Bidding Documents:  
[www.philmech.gov.ph](http://www.philmech.gov.ph)  
<https://old.philmech.gov.ph/?page=bidding>

  
**ARNEL RAMIR M. APAGA, CESO VI**  
 BAC Chairperson

#### NOTICE/ANNOUNCEMENT

D.A DOES NOT CONDONE ANY FORM OF SOLICITATION ON ANY PROSPECTIVE WINNING AND LOSING BIDDERS BY ANY OF OUR STAFF/EMPLOYEES OR ANY OTHER PARTY. ANY SORT OF THIS KIND SHALL BE REPORTED IMMEDIATELY TO THE OFFICE OF THE SECRETARY OR THE NATIONAL BUREAU OF INVESTIGATION (NBI) FOR ENTRAPMENT AND PROPER INVESTIGATION.

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