



Republic of the Philippines
 Department of Agriculture
Philippine Center for Postharvest Development and Mechanization
 Science City of Muñoz, Nueva Ecija, Philippines
www.philmech.gov.ph
 ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 CERTIFIED



INVITATION TO BID FOR

**SUPPLY AND DELIVERY OF VARIOUS OFFICE FURNITURE AND FIXTURES FOR THE AFMECHERN BUILDING
 (PHilMech Goods 21-11-19)**

1. The **Philippine Center for Postharvest Development and Mechanization (PHilMech)** through its **FY 2021 Regular Fund** intends to apply the below-specified amounts, being the Approved Budget for the Contract (ABC) for each lot, as indicated herein to payments under the contract for the **SUPPLY AND DELIVERY OF VARIOUS OFFICE FURNITURE AND FIXTURES FOR THE AFMECHERN BUILDING**. Bids received in excess of the ABC of each Lot shall be automatically rejected during Bid opening.

LOT NO.	PROJECT REFERENCE NO.	PROJECT TITLE	ABC (PhP)	COST OF BIDDING DOCUMENTS (PhP)
1	PHilMech Goods 21-11-19-01	52 pcs Laminated partition with glass 2 tones Front Panel (with installation); 120cm (L) x 150cm (H) x 6cm (W)	2,606,500.00	2,500.00
		117 pcs Laminated partition with glass 2 tones Side Panel (with installation); 100cm (L) x 150cm (H) x 6cm (W)		
		78 pcs Worktop table (with installation)		
2	PHilMech Goods 21-11-19-02	5 pcs Executive Desk 1 (assembled)	2,229,500.00	2,500.00
		2 pcs Executive Desk 2 (assembled)		
		7 pcs Executive Chair		
		86 pcs Office Chair		
		2 pcs Executive Table (assembled)		
		2 pcs High Chair		
		39 pcs Conference Chair		
		21 pcs Training Table		
		40 pcs Stackable Chair		
		83 pcs Mobile Pedestal		
		14 pcs Printer Table (assembles)		
		6 pcs Free Standing Table 1 (assembled)		
		4 pcs Free Standing Table 2 (assembled)		
		2 pcs Working table (assembled)		
		4 pcs Locker Cabinet		
		16 pcs Vertical Filing Cabinet		
		24 pcs Lateral Filing Cabinet		
6 pcs Multi-purpose Storage Rack (assembled)				
3 sets Table Set				
7 pcs Modular Conference Table				
ALL LOTS			4,836,000.00	5,000.00

2. The PHilMech now invites bids from eligible bidders for the **SUPPLY AND DELIVERY OF VARIOUS OFFICE FURNITURE AND FIXTURES FOR THE AFMECHERN BUILDING**. Delivery of the good/service is required within **Forty Five (45) calendar days** upon receipt of the Notice to Proceed. Bidders should have completed, within **ten (10) years** from the date of submission and receipt of bids a contract similar to the Project. For this purpose, similar contract shall refer to the **Supply and Delivery of Various Office Furniture and Fixtures**.

3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations Part A (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino Citizens/sole proprietorships, cooperatives and partnerships and organizations with at least (60%) interest of Capital stock belonging to citizens of the Philippines and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested Bidders may obtain further information from the **Philippine Center for Postharvest Development and Mechanization** and inspect the Bidding Documents at the address given below from 8:00 am to 5:00 pm.

Main Office: CLSU, Science City of Muñoz, Nueva Ecija, Philippines
 Mobile Nos. (+63) 932-869-6837/ (+63) 917-813-0852
 Fax No.: (044) 456-0110
Liaison Office: 3rd floor, ATI Bldg., Elliptical Road, Diliman, Quezon City
 Tel. No. (02) 927-4019, 927-4029

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5. A complete set of Bidding Documents may be acquired by interested Bidders on **November 26-December 16, 2021** from the address below upon payment of a nonrefundable fee for the Bidding Documents in the amount stated above or **Php 5,000.00** for all lots.

Bidders may also opt to pay thru Landbank Account Fund Transfer. You may deposit it to the PHilMech's Official Bank Account: **Landbank of the Philippines (LBP) Account Name: PHILMECH TRUST FUND; Account No. 2962-1023-63** and present or send the proof of payments e.g. bank deposit slips to the address written below or email to philmech_bac@yahoo.com.ph

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their Bids.

6. The **Philippine Center for Postharvest Development and Mechanization** will hold a Pre-Bid Conference on **December 3, 2021; 3:00 pm** at the **Auditorium PHilMech Main Office, CLSU Compound Science City of Muñoz Nueva Ecija**, which shall be open to prospective bidders.

Interested bidders may opt to attend via video conferencing and pre-register on the email address provided below to signify their intention to participate. A Personal Meeting ID shall be provided to the authorized representative upon registration

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **10:00AM of December 16, 2021**.

Bid opening shall be on **December 16, 2021; 10:00AM** at the **Auditorium PHilMech Main Office, CLSU Compound Science City of Muñoz Nueva Ecija**. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late Bids shall not be accepted.

Participating bidders who submitted their bid proposals on time may also attend via video conferencing. A Personal Meeting ID shall be provided to the authorized representative through email

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **December 16, 2021; 10:00AM** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity
10. In observance with the Inter-Agency Task Force (IATF) for the Management of Emerging Infectious Diseases protocol on social distancing, **only one (1) designated / authorized representative per company** shall be allowed to participate and/or attend in the conduct of the bidding activities
11. The **Philippine Center for Postharvest Development and Mechanization** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA9184 and its IRR without thereby incurring any liability to the affected bidders or bidders.

12. For further information, please refer to:
 The BAC Secretariat,
 PHilMech Bids and Awards Committee
 Contact No. 0917 301 8242
 E-mail: philmech_bac@yahoo.com.ph

13. You may visit the following websites:
 For downloading of Bidding Documents:
www.philmech.gov.ph
<https://old.philmech.gov.ph/?page=bidding>


ARNEL RAMIR M. APAGA, CESO VI
 BAC Chairperson

NOTICE/ANNOUNCEMENT

D.A DOES NOT CONDONE ANY FORM OF SOLICITATION ON ANY PROSPECTIVE WINNING AND LOSING BIDDERS BY ANY OF OUR STAFF/EMPLOYEES OR ANY OTHER PARTY. ANY SORT OF THIS KIND SHALL BE REPORTED IMMEDIATELY TO THE OFFICE OF THE SECRETARY OR THE NATIONAL BUREAU OF INVESTIGATION (NBI) FOR ENTRAPMENT AND PROPER INVESTIGATION.

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