



Republic of the Philippines
 Department of Agriculture
Philippine Center for Postharvest Development and Mechanization
 Science City of Muñoz, Nueva Ecija, Philippines
www.philmech.gov.ph
 ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 CERTIFIED



INVITATION TO BID FOR

PROVISION OF COURIER SERVICES FOR THE DISTRIBUTION OF ADVOCACY AND IEC MATERIALS

(PHilMech-RCEF-22-08-13)

1. The **Philippine Center for Postharvest Development and Mechanization (PHilMech)** through its **FY 2022 Regular Fund and FY 2022 Rice Competitive Enhancement Fund (RCEF)** intends to apply the below-specified amounts, being the Approved Budget for the Contract (ABC) for each lot, as indicated herein to payments under the contract for the **PROVISION OF COURIER SERVICES FOR THE DISTRIBUTION OF ADVOCACY AND IEC MATERIALS**. Bids received in excess of the ABC shall be automatically rejected during Bid opening.

LOT NO.	PROJECT TITLE	QUANTITY (per KG)	FUND SOURCE	ABC (PhP)	COST OF BIDDING DOCUMENTS (PhP)
1	Provision of Courier Services for the Distribution of Advocacy and IEC Materials For Radyo Eskwela Season 2 Graduates for Visayas	1,032 kg	RCEF FY 2022	111,796.56	100.00
2	Provision of Courier Services for the Distribution of Advocacy and IEC Materials For Radyo Eskwela Season 2 Graduates for Mindanao and Palawan	1,904 kg	RCEF FY 2022	210,791.84	300.00
3	Provision of Courier Services for the Distribution of Advocacy and IEC Materials For Radyo Eskwela Season 2 Graduates for Luzon	10,290 kg	RCEF FY 2022	1,131,900.00	1,000.00
4	Provision of Courier Services for the Distribution of IEC Materials to FITS Center Nationwide	450 kg	FY 2022 Regular Fund	49,439.30	100.00
	ALL LOTS			1,503,927.70	1,500.00

2. The **PHilMech** now invites bids from eligible bidders for the **PROVISION OF COURIER SERVICES FOR THE DISTRIBUTION OF ADVOCACY AND IEC MATERIALS**. Delivery of the GOODS is required within **Seventy Five (75) calendar days** from receipt of the Notice to Proceed. Bidders should have completed within ten (10) years from the date of submission and receipt of bids a contract similar to the project. For this purpose, a similar contract shall refer to any contract for the **Provision of Courier Services**.

Main Office: CLSU, Science City of Muñoz, Nueva Ecija, Philippines
 Mobile Nos. (+63) 932-869-6837/ (+63) 917-813-0852
 Fax No.: (044) 456-0110

Liaison Office: 3rd floor, ATI Bldg., Elliptical Road, Diliman, Quezon City
 Tel. No. (02) 927-4019, 927-4029

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- Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the 2016 Revised Implementing Rules and Regulations (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183

- Interested Bidders may obtain further information from the **PHilMech** and inspect the Bidding Documents at the address given below from 8:00 am to 5:00 pm.
- A complete set of Bidding Documents may be acquired by interested Bidders during office hours from **September 19 to October 10, 2022**, from the address given below upon payment of the applicable fee for the Bidding Documents as specified for each lot above.

Bidders may also opt to deposit in cash the applicable fee to the PHilMech's Official Bank Account: Landbank of the Philippines (LBP) Account Name: PHILMECH TRUST FUND; Account No. 2962-1023-63 and by presenting or sending the proof of payment e.g. bank deposit slips to the address written below or email to philmech_bac@yahoo.com.ph.

The Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity provided that Bidders shall pay the applicable fee for the Bidding Documents before the submission of their Bids.

- The **PHilMech** will hold a Pre-Bid Conference on **September 26, 2022; 1:30PM** at the **Auditorium, PHilMech Main Office, CLSU Compound, Science City of Muñoz, Nueva Ecija**, which shall be open to prospective bidders.

Interested bidders may opt to attend via video conferencing and pre-register on the email address provided below to signify their intention to participate. A Personal Meeting ID shall be provided to the authorized representative upon registration.

- Bids must be duly received by the BAC Secretariat through manual submission at the address indicated below on or before **1:30PM of October 10, 2022**. Late Bids shall not be accepted.
- All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
- Bid opening shall be on **October 10, 2022; 1:30PM** at the address given below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity

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10. The **PHilMech** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and Section 41 of RA9184 and its IRR and GPPB Resolution No. 09-2020 without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please **contact**:

The BAC Secretariat,
 PHilMech Administrative Division-Procurement Management Section
 CLSU Compound, Science City of Muñoz, Nueva Ecija
 Contact No. 0917 301 8242
 E-mail: philmech_bac@yahoo.com.ph

12. Interested bidders may also visit the following websites:

For downloading of Bidding Documents:
www.philmech.gov.ph
<https://old.philmech.gov.ph/?page=bidding>


RONALDO SEBASTIAN R. REYES
 BAC Chairperson

NOTICE/ANNOUNCEMENT

PHILMECH DOES NOT CONDONE ANY FORM OF SOLICITATION FROM ANY PROSPECTIVE BIDDER BY ANY OF ITS STAFF/EMPLOYEE OR BY ANY OTHER PARTY. ANY ACTIVITY OF THIS NATURE MAY BE IMMEDIATELY REPORTED TO THE OFFICE OF THE DIRECTOR OR TO ANY APPROPRIATE LAW ENFORCEMENT AGENCY FOR ENTRAPMENT AND/OR INVESTIGATION.

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