



Republic of the Philippines
 Department of Agriculture
Philippine Center for Postharvest Development and Mechanization
 Science City of Muñoz, Nueva Ecija, Philippines
 Telephone Nos. 09328696837 (Sun); 09178130852 (Globe) loc. 272/276;
 Email add.: philmech.svp2@gmail.com

REQUEST FOR QUOTATION

RFQ No. : 23-04-303
 PR No. : 23-04-E-175

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than April 18, 2023.

The Philippine Center for Postharvest Development and Mechanization (PHilMech) reserves the right to reject any or all bids/quotations, to refuse to make an award for any item/s due to budget limitation, procurement regulations, or other similar valid causes and to waive any formality not affecting the substance of the bid as the interest of the government may require. It further assumes no responsibility whatsoever to compensate or indemnify suppliers for any expense/s incurred in the preparation of their quotation/s.


RAYMUND JOSEPH P. MACARANAS
 Authorized Official

Buyer/Canvasser

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION		UNIT PRICE	TOTAL PRICE
			Per Request	Offer/Brand/Model		
1			Food for conduct of Strengthening Farm Mechanization through National and International Partnership on April 22-24, 2023			
	35	pax	April 22, 2023 Visitor Packed Breakfast Rice, beef tapa, tinapa, egg, fruits, coffee, bottled water *no single use plastic			
	35	pax	Packed Lunch Rice, stir fry vegetables, chicken caldereta, banana, juice in can & bottled water *no single use plastic			
	35	pax	Packed Dinner Rice, sinigang na fish, pork barbecue, brownies, bottled water *no single use plastic			
	135	pax	April 23, 2023 Visitor Packed Breakfast Rice, fried chicken, egg omelet, fruits, coffee, bottled water *no single use plastic			
	135	pax	Packed Lunch Rice, pork sinigang, fried fish, fruits, juice in can, bottled water *no single use plastic			
	135	pax	Packed Dinner Rice, chopsuey, grilled chicken, fruit salad, bottled water			



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			*no single use plastic		
	150	pax	April 24, 2023 AM SNACK VIP Pasta, Vegetable Salad, Sandwich Fruits and Sandwich Brewed coffee, Tea, Bottled water - 500ml *no single use plastic		
	2,350	pax	VISITORS & PHilMech staff Assorted sliced cake, single packed Bottled water - 500ml		
	150	pax	LUNCH VIP (managed buffet) Appetizer: Bruschettas with cheese tomato and basil Soup: Shrimp Bisque Soup Main Course: Rice, Fettuccini ala pasta Rosa with seafoods, Beef Medallion Steak Dessert: Buco Lychee Gelo, Leche Flan with macapuno strings Drinks: Brewed Coffee and Tea, Bottled Water *no single use plastic		
	2,350	pax	VISITORS & PHilMech Staff (Packed) Rice Buttered chicken Pork Stopado Stir fried vegetables Banana Bottled water *no single use plastic * Additional: chairs and table arrangement (100 pax and 2 water dispenser) * Antigen Test for 2 servers on VIP (executive lounge)		

Delivery Period unit : _____
 Price validity : _____
 Warranty : _____
 Terms of Payment : _____



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General Conditions

1. The Approved Budget for the Contract (ABC) is **998,500.00**
2. Specifications herein provided are the minimum requirements of the PHilMech. Hence a supplier must not offer lower specifications than required.
3. Supplemental information shall be indicated/attached in the price quotation to reflect the complete specifications e.g., brand name, model, pictures/brochures of the offer.
4. Quotation must be inclusive of all costs and applicable government taxes, including delivery charges.
5. Award of the contract shall be made to the lowest complying/responsive bid/offer.
6. Price validity shall be forty five (45) calendar days from the deadline of submission of quotation.
7. For those with ABCs above Fifty Thousand Pesos (PhP50,000.00), suppliers shall submit copies of the following documents in support of their quotation, to wit:

- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | 7.1 Current Mayor's/Business Permit |
| <input type="checkbox"/> | 7.2 DTI/SEC Certificate of Registration |
| <input checked="" type="checkbox"/> | 7.3 BIR Certificate of Registration |
| <input checked="" type="checkbox"/> | 7.4 PhilGEPS Registration Certificate (Platinum) all pages |
| <input checked="" type="checkbox"/> | 7.5 Omnibus Sworn Statement |
| <input checked="" type="checkbox"/> | 7.6 Income/Business Tax Return |
| <input type="checkbox"/> | 7.7 Professional License/Curriculum Vitae (Consulting Services) |
| <input type="checkbox"/> | 7.8 PCAB License (Infra.) |
| <input type="checkbox"/> | 7.9 Net Financial Contracting Capacity (NFCC) |
| <input type="checkbox"/> | 7.10 Documents required as stated in the Technical Specifications |
| <input type="checkbox"/> | 7.11 Others |

8. Supplier shall be responsible for the source/s of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or PO. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
9. Payment shall be made only upon completion and acceptance by the PHilMech.
10. Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.
11. Delivery period shall be indicated in the quotation. A penalty of 1/10 of one percent for every day of delay shall be charged as liquidated damages on the undelivered items/services.
12. Payment shall be made upon inspection and acceptance of delivery subject to prior submission of sales invoice/delivery receipt and other requirements as maybe necessary
13. In conformity with the Direct Payment Scheme via bank debit system, please credit/deposit payment to:

Name of Bank: _____
Bank Branch: _____
Account Name: _____
Account No.: _____

After having carefully read and accepted the General Conditions attached to the Request for Quotation, I/We quote you on the item/s at prices indicated above.

Printed name and signature of Authorized Representative

Designation: _____

Company Name: _____

Business Address: _____

~~PhilGEPS Registration No.:~~ _____

TIN: _____

Contact No/s.: _____

Email Address: _____