



Republic of the Philippines  
 Department of Agriculture  
**Philippine Center for Postharvest Development and Mechanization**  
 Science City of Muñoz, Nueva Ecija, Philippines  
 Telephone Nos. 09328696837 (Sun); 09178130852 (Globe) loc. 272/276;  
 Email add.: [philmech.svp2@gmail.com](mailto:philmech.svp2@gmail.com)

### REQUEST FOR QUOTATION

RFQ No.: 23-05-393  
 PR No. : 23-05-E-221/222

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than May 8, 2023.

The Philippine Center for Postharvest Development and Mechanization (PHilMech) reserves the right to reject any or all bids/quotations, to refuse to make an award for any item/s due to budget limitation, procurement regulations, or other similar valid causes and to waive any formality not affecting the substance of the bid as the interest of the government may require. It further assumes no responsibility whatsoever to compensate or indemnify suppliers for any expense/s incurred in the preparation of their quotation/s.

*RAM* MAY 02 2023

**RAYMUND JOSEPH P. MACARANAS**  
 Authorized Official

\_\_\_\_\_  
 Buyer/Canvasser

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION		UNIT PRICE	TOTAL PRICE
			Per Request	Offer/Brand/Model		
			<b>Plaque for Natatanging Kawani Awardees</b>			
1	8	pc	Natatanging Kawani			
2	1	pc	Dangal ng PHilMech			
3	7	pc	Hall of Fame Award			
			<b>Plaque for Recognition for Service Awardees</b>			
4	1	pc	5 <sup>th</sup> year awardees			
5	2	pc	20 <sup>th</sup> year awardees			
6	1	pc	25 <sup>th</sup> year awardees			
7	4	pc	30 <sup>th</sup> year awardees			
8	1	pc	40 <sup>th</sup> year awardees			
			<b>Date of Delivery:</b> On or before May 23, 2023 (See attach Plaque template)			

Delivery Period : \_\_\_\_\_  
 Price validity : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Terms of Payment : \_\_\_\_\_



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## REQUEST FOR QUOTATION

### General Conditions

1. The Approved Budget for the Contract (ABC) is 57,500.00.
2. Specifications herein provided are the minimum requirements of the PHilMech. Hence a supplier must not offer lower specifications than required.
3. Supplemental information shall be indicated/attached in the price quotation to reflect the complete specifications e.g., brand name, model, pictures/brochures of the offer.
4. Quotation must be inclusive of all costs and applicable government taxes, including delivery charges.
5. Award of the contract shall be made to the lowest complying/responsive bid/offer.
6. Price validity shall be forty five (45) calendar days from the deadline of submission of quotation.
7. For those with ABCs above Fifty Thousand Pesos (PhP50,000.00), suppliers shall submit copies of the following documents in support of their quotation, to wit:

- |                                     |      |  |
|-------------------------------------|------|--|
| <input checked="" type="checkbox"/> | 7.1  | Current Mayor's/Business Permit                              |
| <input type="checkbox"/>            | 7.2  | DTI/SEC Certificate of Registration                          |
| <input checked="" type="checkbox"/> | 7.3  | BIR Certificate of Registration                              |
| <input type="checkbox"/>            | 7.4  | PhilGEPS Registration Certificate (Platinum) all pages       |
| <input type="checkbox"/>            | 7.5  | Omnibus Sworn Statement                                      |
| <input type="checkbox"/>            | 7.6  | Income/Business Tax Return                                   |
| <input type="checkbox"/>            | 7.7  | Professional License/Curriculum Vitae (Consulting Services)  |
| <input type="checkbox"/>            | 7.8  | PCAB License (Infra.)  |
| <input type="checkbox"/>            | 7.9  | Net Financial Contracting Capacity (NFCC)                    |
| <input type="checkbox"/>            | 7.10 | Documents required as stated in the Technical Specifications |
| <input type="checkbox"/>            | 7.11 | Others   |

8. Supplier shall be responsible for the source/s of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or PO. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
9. Payment shall be made only upon completion and acceptance by the PHilMech.
10. Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.
11. Delivery period shall be indicated in the quotation. A penalty of 1/10 of one percent for every day of delay shall be charged as liquidated damages on the undelivered items/services.
12. Payment shall be made upon inspection and acceptance of delivery subject to prior submission of sales invoice/delivery receipt and other requirements as maybe necessary
13. In conformity with the Direct Payment Scheme via bank debit system, please credit/deposit payment to:

Name of Bank: \_\_\_\_\_  
Bank Branch: \_\_\_\_\_  
Account Name: \_\_\_\_\_  
Account No.: \_\_\_\_\_

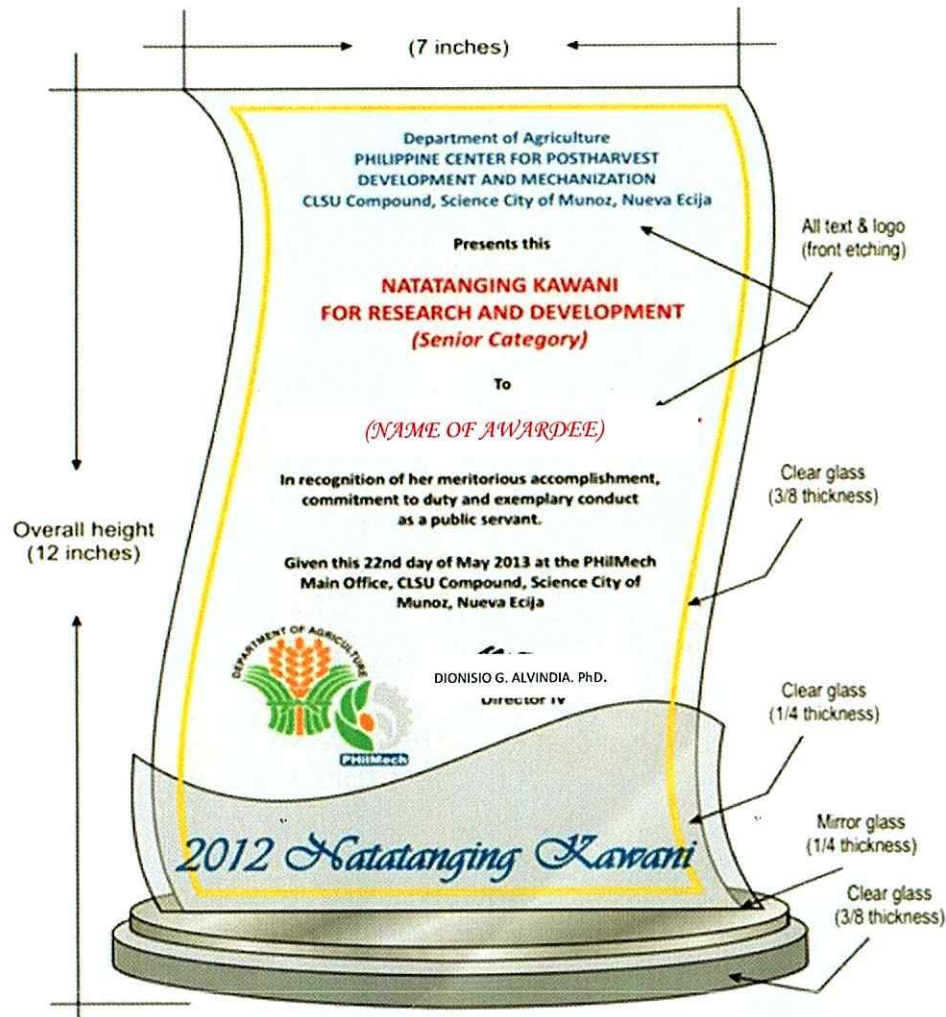
After having carefully read and accepted the General Conditions attached to the Request for Quotation, I/We quote you on the item/s at prices indicated above.

\_\_\_\_\_  
Printed name and signature of Authorized Representative  
Designation: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
~~PhilGEPS~~ Registration No.: \_\_\_\_\_  
TIN: \_\_\_\_\_  
Contract No./Year: \_\_\_\_\_  
Contact Address: \_\_\_\_\_



# PHilMech NATATANGING KAWANI

PLAQUE TEMPLATE/DETAILS\*



Department of Agriculture  
**PHILIPPINE CENTER FOR POSTHARVEST DEVELOPMENT  
 AND MECHANIZATION**  
 CLSU Compound, Science City of Muñoz, Nueva Ecija

Presents this

**NATATANGING KAWANI  
 FOR SUPPORT SERVICES  
 (Senior Category)**

to

*Name*

In recognition of *his/her* meritorious accomplishment,  
 commitment to duty and exemplary conduct  
 as a public servant.

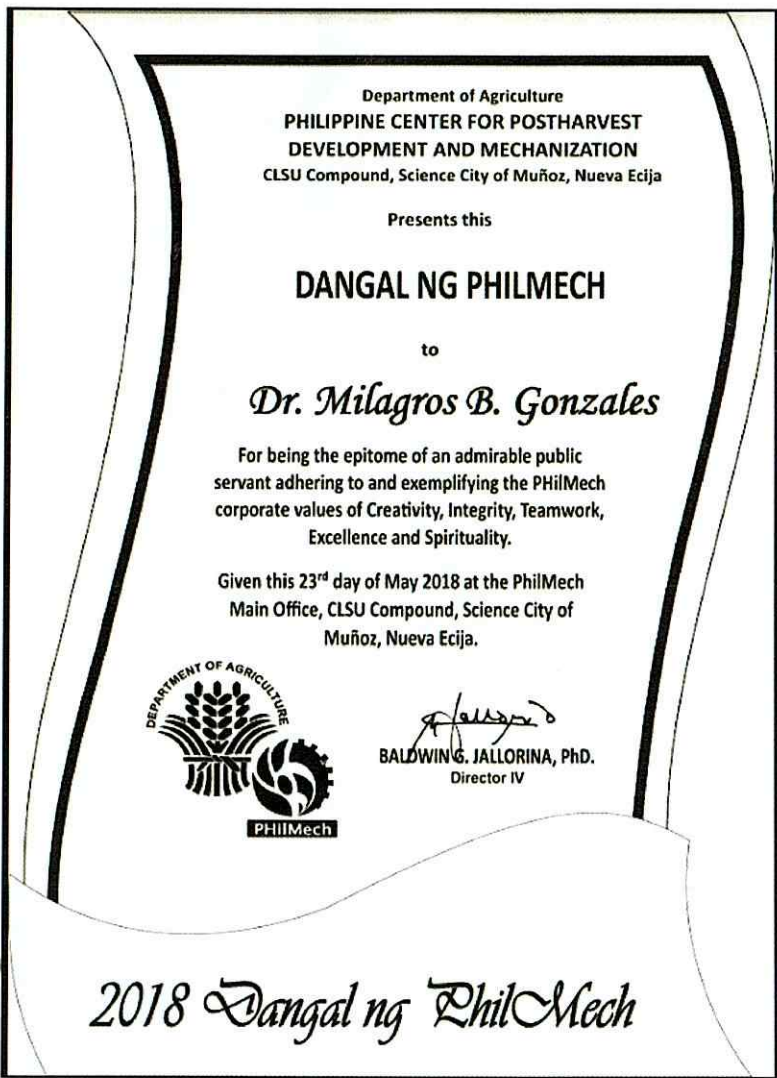
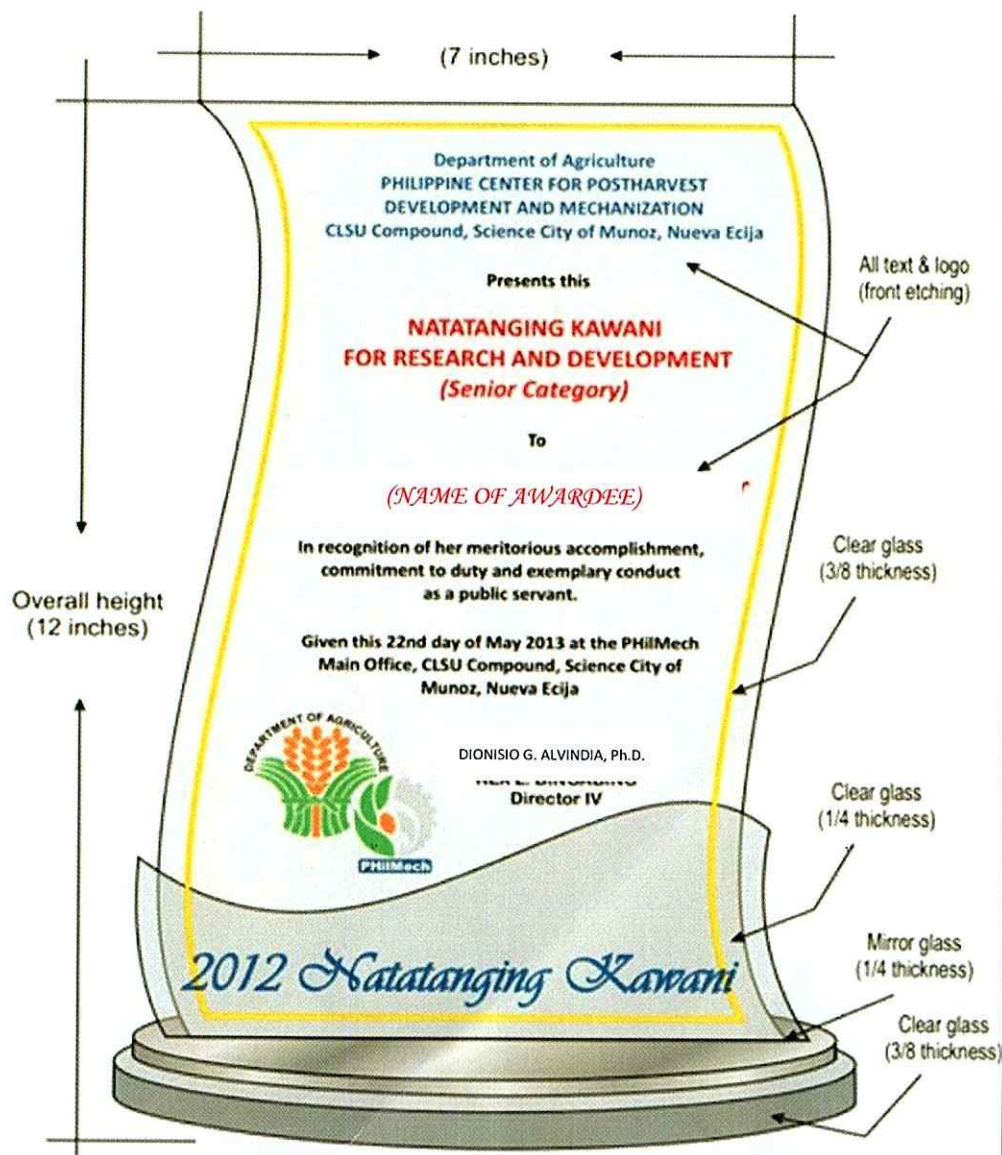
Given this 25th day of May 2023 at the PHilMech  
 Main Office, CLSU Compound, Science City of  
 Muñoz, Nueva Ecija

**DIONISIO G. ALVINDIA, Ph.D.**  
 Director IV

**\*LIST OF AWARDEES (NAMES AND DATE OF AWARDING TO FOLLOW)**

1. Research and Development, Senior Category
2. Research and Development, Junior Category
3. Training and Extension, Senior Category
4. Training and Extension, Junior Category
5. Support Services, Senior Category
6. Support Services, Junior Category
7. First Level Category, Technical Support
8. First Level Category, Administrative Support

**DANGAL NG PHiMech**  
 PLAQUE TEMPLATE/DETAILS\*

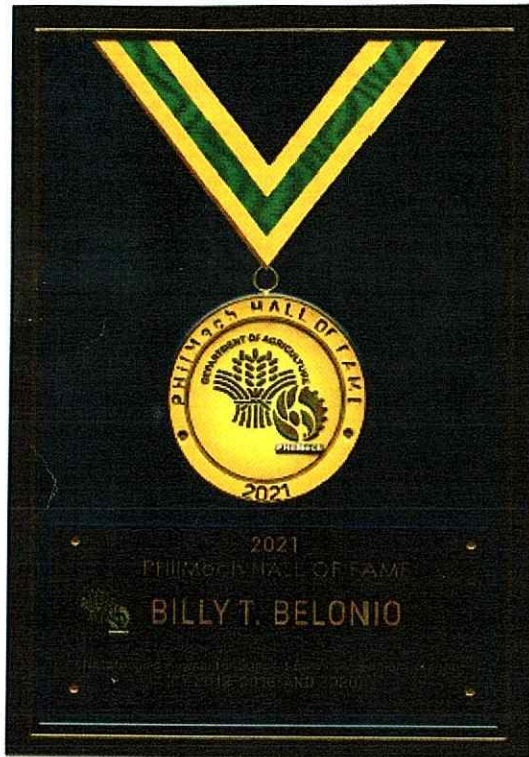


\*NAME TO FOLLOW



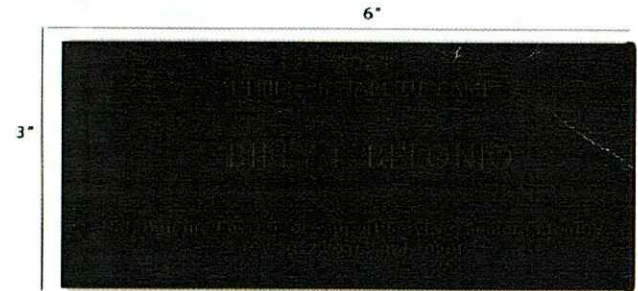
# Gold brass

Name and award details (for back and debossed text) to follow



3" diameter

▼ back text



black acrylic with debossed text

-wood frame, a4 size; navy blue felt cloth

## PHilMech SERVICE AWARDS

PLAQUE TEMPLATE/DETAILS

215 mm



Specifications:

- Acrylic Plaque,
- Made of glass (front façade)
- and brown wood

160 mm

Department of Agriculture  
**PHILIPPINE CENTER FOR POSTHARVEST  
DEVELOPMENT AND MECHANIZATION**  
CLSU Compound, Science City of Muñoz, Nueva Ecija

Presents this

**SERVICE AWARD**

To

*Name\**

For \_\_\_ years of dedicated service and invaluable  
contribution towards the attainment  
of the Center's goals and objectives.

Given this 25th day of May 2023 at the PHilMech  
Main Office, CLSU Compound, Science City of  
Muñoz, Nueva Ecija

**DIONISIO G. ALVINDIA, Ph.D.**  
Director IV

**\*PLEASE SEE ATTACHED FOR LIST OF AWARDEES; DATE OF AWARDING TO FOLLOW**