



Republic of the Philippines  
Department of Agriculture

**Philippine Center for Postharvest Development and Mechanization**

CLSU Compound, Science City of Munoz, Nueva Ecija  
Telephone Nos. 09328696837 (Sun); 09178130852 (Globe) loc. 272/276;  
Email add.: philmech.svp2@gmail.com

**REQUEST FOR QUOTATION**

RFQ No.: 23-04-383  
PR No.: 23-04-A-125

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than May 8, 2023

The Philippine Center for Postharvest Development and Mechanization (PHilMech) reserves the right to reject any or all bids/quotations, to refuse to make an award for any item/s due to budget limitation, procurement regulations, or other similar valid causes and to waive any formality not affecting the substance of the bid as the interest of the government may require. It further assumes no responsibility whatsoever to compensate or indemnify suppliers for any expense/s incurred in the preparation of their quotation/s.

  
 MAY 02 2023  
**RAYMUND JOSEPH P. MACARANAS**  
 Authorized Official

Buyer/Canvasser

ITEM NO.	QTY	UNIT	ITEMS/SPECIFICATION		UNIT PRICE	TOTAL PRICE
			Per Request	Offer/Brand/Model		
	10	pc	ALUMINUM DISH, stainless, food grade			
	10	pc	AMBER GLASS CONTAINER, 4 L Capacity			
	1	unit	BEAKER, 1L capacity, heavy duty, 100-1000ml graduation range, 100ml graduation interval			
	5	pc	BEAKER, Glass, 500 mL, Tall form			
	13	pc	CONICAL TUBE RACK, 25 holes x 50ml tube			
	2	pc	CRUCIBLE TONGS, 12 inches, nickel-plated steel			
	4	pc	DISPOSABLE SYRINGE, 50cc/ml			
	2	pack	DURHAM TUBE, Dimensions: 6mm x 30mm (diameter x L) (strictly 30 mm); Total Volume: 500µL; pack of 100			
	1	pc	FORCEPS, stainless curve; 18 cm. standard grade			
	1	pc	GRADUATED CYLINDER, 50ml			
	10	pc	LABORATORY MAGNETIC STIR BAR, Type B (Hexagonal), PTFE coated, 8mm x 40mm			
	10	pc	LABORATORY MAGNETIC			



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ITEM NO.	QTY	UNIT	ITEMS/SPECIFICATION		UNIT PRICE	TOTAL PRICE
			Per Request	Offer/Brand/Model		
			STIR BAR, PTFE coated, 8mm x 30mm			
	4	pc	MAGNETIC STIRRING BAR, PTFE coated, 40mm, dia. 8mm			
	1	pack	MICROCENTRIFUGE TUBE, 2ml capacity, with attached cap, 1000pcs/pack			
	5	pc	PIPETTE TIP BOX/RACK, for yellow tips			
	2	each	PIPETTE TIP RACK, Empty rack for 10 mL diamond tips,			
	3	each	PIPETTE TIP RACK, Empty rack for 5 mL diamond tips,			
	5	pc	PIPETTE TIP RACK/BOX, for blue tips, standard			
	1	pack	PIPETTE TIPS, 10mL volume capacity, autoclavable, 200pcs/pack			
	2	pack	PIPETTE TIPS, Universal; 5mL capacity; clear with graduation; pack of 100			
	1	pack	PIPETTE TIPS, 100 uL capacity volume, autoclavable, pack of 1000			
	1	pack	PIPETTE TIPS, 100µL to 1000µL, pack of 1000			
	5	pack	PIPETTE TIPS, 1000 µL volume capacity; autoclavable; pack of 1000			
	2	case	SCREW CAP CONICAL TUBE, SELF-STANDING, 50mL capacity PP Clear Centrifuge Tubes, Self-Standing with Cap. 28mm Outer Diameter x 115mm Height. Case of 100			
	1	pack	SILICON SEPTA CAP, PTFE, Pre-slit, 100/pack			
	1	pack	TEST TUBE, with cap (rubber liner), 16mm x 150mm (diameter x L), pack of 50			
	2	pack	TEST TUBE, with cap (rubber liner), 16mm x 125mm (diameter x L), pack of 50			
	1	pc	TEST TUBE BRUSH, Galvanized wire handles,			



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ITEM NO.	QTY	UNIT	ITEMS/SPECIFICATION		UNIT PRICE	TOTAL PRICE
			Per Request	Offer/Brand/Model		
	1	pc	nylon bristles with radial tufted end, (8.9 x 1.9cm) <b>TEST TUBE BRUSH,</b> Galvanized wire handles, nylon bristles with radial tufted end, (7.6 x 1.1cm)			
	8	pc	<b>TEST TUBE RACK,</b> 50 holes x 25-mm tubes			
	5	unit	<b>VOLUMETRIC FLASK,</b> with glass stopper, 100 ml, Class A, tolerance $\pm 0.08$ ml			

Delivery Period \_\_\_\_\_  
Price validity \_\_\_\_\_  
Warranty \_\_\_\_\_  
Terms of Payment \_\_\_\_\_





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## REQUEST FOR QUOTATION

### General Conditions

1. The Approved Budget for the Contract (ABC) is Php 87,500.00
2. Specifications herein provided are the minimum requirements of the PHilMech. Hence a supplier must not offer lower specifications than required.
3. Supplemental information shall be indicated/attached in the price quotation to reflect the complete specifications e.g., brand name, model, pictures/brochures of the offer.
4. Quotation must be inclusive of all costs and applicable government taxes, including delivery charges.
5. Award of the contract shall be made to the lowest complying/responsive bid/offer.
6. Price validity shall be forty five (45) calendar days from the deadline of submission of quotation.
7. For those with ABCs above Fifty Thousand Pesos (PhP50,000.00), suppliers shall submit copies of the following documents in support of their quotation, to wit:
  - 7.1 Current Mayor's/Business Permit
  - 7.2 DTI/SEC Certificate of Registration
  - 7.3 BIR Certificate of Registration
  - 7.4 PhilGEPS Registration Certificate (Platinum) all pages
  - 7.5 Omnibus Sworn Statement
  - 7.6 Income/Business Tax Return
  - 7.7 Professional License/Curriculum Vitae (Consulting Services)
  - 7.8 PCAB License (Infra.)
  - 7.9 Net Financial Contracting Capacity (NFCC)
  - 7.10 Documents required as stated in the Technical Specifications
  - 7.11 Others
8. Supplier shall be responsible for the source/s of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or PO. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
9. Payment shall be made only upon completion and acceptance by the PHilMech.
10. Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.
11. Delivery period shall be indicated in the quotation. A penalty of 1/10 of one percent for every day of delay shall be charged as liquidated damages on the undelivered items/services.
12. Payment shall be made upon inspection and acceptance of delivery subject to prior submission of sales invoice/delivery receipt and other requirements as maybe necessary
12. In conformity with the Direct Payment Scheme via bank debit system, please credit/deposit payment to:

Name of Bank \_\_\_\_\_  
Bank Branch \_\_\_\_\_  
Account Name \_\_\_\_\_  
Account No \_\_\_\_\_



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**REQUEST FOR QUOTATION**

After having carefully read and accepted the General Conditions attached to the Request for Quotation,  
I/We quote you on the item/s at prices indicated above.

\_\_\_\_\_  
Printed name and signature of Authorized Representative

Designation: \_\_\_\_\_

Company Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

PhilGEPS Registration No.: \_\_\_\_\_

TIN: \_\_\_\_\_

Contact No/s.: \_\_\_\_\_

Email Address: \_\_\_\_\_