



Republic of the Philippines  
 Department of Agriculture  
**Philippine Center for Postharvest Development and Mechanization**  
 Science City of Muñoz, Nueva Ecija, Philippines  
 Telephone Nos. 09328696837 (Sun); 09178130852 (Globe) loc. 272/276;  
 Email add.: [philmech.svp2@gmail.com](mailto:philmech.svp2@gmail.com)

### REQUEST FOR QUOTATION

RFQ No. : 23-07-562  
 PR No. : 23-07-E-387

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than July 10, 2023.

The Philippine Center for Postharvest Development and Mechanization (PHilMech) reserves the right to reject any or all bids/quotations, to refuse to make an award for any item/s due to budget limitation, procurement regulations, or other similar valid causes and to waive any formality not affecting the substance of the bid as the interest of the government may require. It further assumes no responsibility whatsoever to compensate or indemnify suppliers for any expense/s incurred in the preparation of their quotation/s.

*RJM* JUL 05 2023

**RAYMUND JOSEPH P. MACARANAS**  
 Authorized Official

Buyer/Canvasser

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL PRICE
			Per Request	Offer/Brand/Model	
1			<b>Vehicle rental</b>		
	1	unit	<b>August 1, 2023</b> <b>No. of passengers: 6</b> <b>Itinerary: Philmech to Tabuk, Kalinga to Kalinga Accommodation</b>		
	1	unit	<b>August 2, 2023</b> <b>No. of passengers: 6</b> <b>Itinerary: Tabuk, Kalinga to Kalinga Accommodation</b>		
	1	unit	<b>August 3, 2023</b> <b>No. of passengers: 6</b> <b>Itinerary: Kalinga Accommodation to Pinukupuk, Kalinga to Kalinga Accommodation</b>		
	1	unit	<b>August 4, 2023</b> <b>No. of passengers: 6</b> <b>Itinerary: Kalinga Accommodation to Santa Maria, Isabela</b> <b>Santa Maria, Isabela to San Pablo, Isabela to Isabela Accommodation</b>		
	1	unit	<b>August 7, 2023</b> <b>No. of passengers: 6</b> <b>Itinerary: Isabela Accommodation to Cabagan, Isabela</b> <b>Cabagan, Isabela to Delfin Albano, Isabela to Isabela Accommodation</b>		
	1	unit	<b>August 8, 2023</b> <b>No. of passengers: 6</b> <b>Itinerary: Isabela Accommodation to Tumauini, Isabela</b>		



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			Tumauini, Isabela to Quezon, Isabela to Isabela Accommodation		
	1	unit	<b>August 9, 2023</b> <b>No. of passengers: 6</b> <b>Itinerary:</b> Isabela Accommodation to Gamu, Isabela Gamu, Isabela to Roxas, Isabela to Isabela Accommodation		
	1	unit	<b>August 10, 2023</b> <b>No. of passengers: 6</b> <b>Itinerary:</b> Isabela Accommodation to San Manuel, Isabela to Isabela Accommodation		
	1	unit	<b>August 11, 2023</b> <b>No. of passengers: 6</b> <b>Itinerary:</b> Isabela Accommodation to Aurora, Isabela Aurora, Isabela to Cabatuan, Isabela to Isabela Accommodation		
	1	unit	<b>August 14, 2023</b> <b>No. of passengers: 6</b> <b>Itinerary:</b> Isabela Accommodation to Cauayan City, Isabela Cauayan City, Isabela to Benito Soliven, Isabela to Isabela Accommodation		
	1	unit	<b>August 15, 2023</b> <b>No. of passengers: 6</b> <b>Itinerary:</b> Isabela Accommodation to Alfonso Lista, Ifugao to Ifugao Accommodation		
	1	unit	<b>August 16, 2023</b> <b>No. of passengers: 6</b> <b>Itinerary:</b> Ifugao Accommodation to San Guillermo, Isabela San Guillermo, Isabela to Isabela Accommodation		
	1	unit	<b>August 17, 2023</b> <b>No. of passengers: 6</b> <b>Itinerary:</b> Isabela Accommodation to Ramon, Isabela Ramon, Isabela to Santiago City, Isabela Santiago City, Isabela to San Isidro, Isabela San Isidro, Isabela to Isabela Accommodation		
	1	unit	<b>August 18, 2023</b> <b>No. of passengers: 6</b> <b>Itinerary:</b> Isabela Accommodation to San Agustin, Isabela San Agustin, Isabela to PhilMech		



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			<p><b>Other requirement</b></p> <ol style="list-style-type: none"> <li>1. With Luggage, Farmer and FCA level questionnaires (60kgs)</li> <li>2. Inclusion of Driver's fee, meal, fuel and accommodation</li> <li>3. Excluding weekends</li> </ol>			
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Delivery Period : \_\_\_\_\_  
 Price validity : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Terms of Payment : \_\_\_\_\_





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## REQUEST FOR QUOTATION

### General Conditions

1. The Approved Budget for the Contract (ABC) is 104,000.00.
2. Specifications herein provided are the minimum requirements of the PHilMech. Hence a supplier must not offer lower specifications than required.
3. Supplemental information shall be indicated/attached in the price quotation to reflect the complete specifications e.g., brand name, model, pictures/brochures of the offer.
4. Quotation must be inclusive of all costs and applicable government taxes, including delivery charges.
5. Award of the contract shall be made to the lowest complying/responsive bid/offer.
6. Price validity shall be forty five (45) calendar days from the deadline of submission of quotation.
7. For those with ABCs above Fifty Thousand Pesos (PhP50,000.00), suppliers shall submit copies of the following documents in support of their quotation, to wit:

- |                                     |      |  |
|-------------------------------------|------|--|
| <input checked="" type="checkbox"/> | 7.1  | Current Mayor's/Business Permit                              |
| <input type="checkbox"/>            | 7.2  | DTI/SEC Certificate of Registration                          |
| <input checked="" type="checkbox"/> | 7.3  | BIR Certificate of Registration                              |
| <input type="checkbox"/>            | 7.4  | PhilGEPS Registration Certificate (Platinum) all pages       |
| <input type="checkbox"/>            | 7.5  | Omnibus Sworn Statement                                      |
| <input type="checkbox"/>            | 7.6  | Income/Business Tax Return                                   |
| <input type="checkbox"/>            | 7.7  | Professional License/Curriculum Vitae (Consulting Services)  |
| <input type="checkbox"/>            | 7.8  | PCAB License (Infra.)  |
| <input type="checkbox"/>            | 7.9  | Net Financial Contracting Capacity (NFCC)                    |
| <input type="checkbox"/>            | 7.10 | Documents required as stated in the Technical Specifications |
| <input type="checkbox"/>            | 7.11 | Others   |

8. Supplier shall be responsible for the source/s of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or PO. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
9. Payment shall be made only upon completion and acceptance by the PHilMech.
10. Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.
11. Delivery period shall be indicated in the quotation. A penalty of 1/10 of one percent for every day of delay shall be charged as liquidated damages on the undelivered items/services.
12. Payment shall be made upon inspection and acceptance of delivery subject to prior submission of sales invoice/delivery receipt and other requirements as maybe necessary
13. In conformity with the Direct Payment Scheme via bank debit system, please credit/deposit payment to:

Name of Bank: \_\_\_\_\_  
Bank Branch: \_\_\_\_\_  
Account Name: \_\_\_\_\_  
Account No.: \_\_\_\_\_

After having carefully read and accepted the General Conditions attached to the Request for Quotation, I/We quote you on the item/s at prices indicated above.

\_\_\_\_\_  
Printed name and signature of Authorized Representative  
Designation: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_  
TIN: \_\_\_\_\_  
Contact No/s.: \_\_\_\_\_  
Email Address: \_\_\_\_\_

## TRAVEL ITINERARY

August 1, 2023

- PhilMech
- Kalinga Office of the Provincial Agriculture
- Tabuk Municipal Agriculture Office
- Kin-Iway Dagupan Farmers Association, Dagupan West
- Kalinga Accommodation

August 2, 2023

- Kalinga Accommodation
- Pagsayaatan Credit Cooperative, Purok Sumadel, Ipil
- Matagoan Agriculture Cooperative, Bulanao Norte
- Kalinga Accommodation

August 3, 2023

- Kalinga Accommodation
- Pinukupuk Municipal Agriculture Office
- Cawagayan Farmers Association, Cawagayan
- Kalinga Accommodation

August 4, 2023

- Kalinga Accommodation
- Santa Maria Municipal Agriculture Office
- Divisoria Santa Maria Farmers Agriculture Cooperative, Divisoria
- San Pablo Municipal Agriculture Office
- Dalena Flaviano Irrigators Association, Dalena Flaviano
- Isabela Accommodation

August 5-6, 2023

- WEEKEND

August 7, 2023

- Isabela Accommodation
- Cabagan Municipal Agriculture Office
- Dacque Farmers Agriculture Cooperative, Tallag
- Delfin Albano Municipal Agriculture Office
- Andarayan Farmers Association, Andarayan
- Isabela Accommodation

August 8, 2023

- Isabela Accommodation
- Tumauni Municipal Agriculture Office
- LAVISTA Irrigators Association Inc., Lanna
- Quezon Municipal Agriculture Office
- Lebamar Irrigators Association, Inc., Barucoc
- Isabela Accommodation

August 9, 2023

- Isabela Accommodation
- Gamu Municipal Agriculture Office
- Sta. Rosa Gamu Irrigators Association, Inc., Furao
- Roxas Municipal Agriculture Office
- Simimbaan Irrigators Association Inc., Simimbaan
- Isabela Accommodation

August 10, 2023

- Isabela Accommodation
- San Manuel Municipal Agriculture Office
- Isabela-Alfonso Lista Ifugao Council of Irrigators Association, NIA District 3
- San Manuel Multipurpose Cooperative, District 3
- Isabela Accommodation

**August 11, 2023**

- Isabela Accommodation
- Aurora Municipal Agriculture Office
- Tagumpay Irrigators Association, Inc., Diamantina
- Cabatuan Municipal Agriculture Office
- Billoca Irrigators Association, Inc., Sampaloc
- Isabela Accommodation

**August 12-13, 2023**

- WEEKEND

**August 14, 2023**

- Isabela Accommodation
- Cauayan City Agriculture Office
- Mahogany Agriculture Cooperative, Baringin Sur
- Benito Soliven Municipal Agriculture Office
- Magsasakang Pagpapalain Lagi ng Diyos Farmers Association, District 1
- Isabela Accommodation

**August 15, 2023**

- Isabela Accommodation
- Alfonso-Lista Municipal Agriculture Office
- Namnama Lay-ong Sinigpit Irrigators Association, Inc., Namnama
- Sunrise Farmers Association, San Jose
- Ifugao Accommodation

**August 16, 2023**

- Ifugao Accommodation
- San Guillermo Municipal Agriculture Office
- San Francisco Norte Group of Farmers Association, San Francisco Norte
- Isabela Accommodation

**August 17, 2023**

- Isabela Accommodation
- Ramon Municipal Agriculture Office
- Isabela Bayabat Irrigators Association, Bugallon Proper
- Santiago City Agriculture Office
- Santiago Amos Credit and Development Cooperative (SACDECO), Magsaysay Avenue, Victory Norte
- San Isidro Municipal Agriculture Office
- Cerca Irrigators Association, Inc., Rizal West
- Isabela Accommodation

**August 18, 2023**

- Isabela Accommodation
- San Agustin Municipal Agriculture Office
- Quimalabasa Region Farmers Association, Quimalabasa Norte
- PhilMech