



Republic of the Philippines
 Department of Agriculture
Philippine Center for Postharvest Development and Mechanization
 Science City of Muñoz, Nueva Ecija, Philippines
 Telephone Nos. 09328696837 (Sun); 09178130852 (Globe) loc. 141/142/143/144;
 Email add.: Email add.: amp@philmech.gov.ph

REQUEST FOR QUOTATION

RFQ No. : R-23-08-436

PR No. : 23-08-G-407

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than August 29, 2023

The Philippine Center for Postharvest Development and Mechanization (PHilMech) reserves the right to reject any or all bids/quotations, to refuse to make an award for any item/s due to budget limitation, procurement regulations, or other similar valid causes and to waive any formality not affecting the substance of the bid as the interest of the government may require. It further assumes no responsibility whatsoever to compensate or indemnify suppliers for any expense/s incurred in the preparation of their quotation/s.


 AUG 24 2023
RAYMUND JOSEPH P. MACARANAS
 Authorized Official

Buyer/Canvasser

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL PRICE
			Per Request		
			Offer/Brand/Model		
1			Food and accommodation to be used during the conduct of the activity entitled "Advocacy Campaign of Various Crop Establishment Technologies under the RCEF Mechanization Program" on October 5-6, 2023 at Baler, Aurora October 5, 2023 10 pax Dinner 10 pax Accomodation (good for 2 pax per room; single bed) October 6, 2023 125 pax Breakfast 125 pax AM Snacks 125 pax Lunch 125 pax PM Snacks Additional Requirements: *Meals: Buffet style, 3 main course (seafood pork, beef, chicken and vegetables) with dessert, soup and drinks * Inclusive of airconditioned training hall for 110pax (to consider (1-2m physical distancing), with sound system, LCD projector and Laptop * With free flowing coffee * Comply/provide health protocols implemented by Provincial IATF		



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			<ul style="list-style-type: none"> * 75% guaranteed pax * With stable internet connection * Non-use of the identified unnecessary single-use plastics (cups-lower than 0.2mm thickness, drinking straw, coffee stirrers, spoon, folks, knives, plastic labo and thin-filmed sando bags) <p><i>Please see attached memo</i></p>			
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Delivery Period : _____
 Price validity : _____
 Warranty : _____
 Terms of Payment : _____



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General Conditions

1. The Approved Budget for the Contract (ABC) is 90,250.00.
2. Specifications herein provided are the minimum requirements of the PHilMech. Hence a supplier must not offer lower specifications than required.
3. Supplemental information shall be indicated/attached in the price quotation to reflect the complete specifications e.g., brand name, model, pictures/brochures of the offer.
4. Quotation must be inclusive of all costs and applicable government taxes, including delivery charges.
5. Award of the contract shall be made to the lowest complying/responsive bid/offer.
6. Price validity shall be forty five (45) calendar days from the deadline of submission of quotation.
7. For those with ABCs above Fifty Thousand Pesos (PhP50,000.00), suppliers shall submit copies of the following documents in support of their quotation, to wit:

- | | | |
|-------------------------------------|------|--|
| <input checked="" type="checkbox"/> | 7.1 | Current Mayor's/Business Permit |
| <input checked="" type="checkbox"/> | 7.2 | DTI/SEC Certificate of Registration |
| <input checked="" type="checkbox"/> | 7.3 | BIR Certificate of Registration |
| <input type="checkbox"/> | 7.4 | PhilGEPS Registration Certificate (Platinum) all pages |
| <input type="checkbox"/> | 7.5 | Omnibus Sworn Statement |
| <input type="checkbox"/> | 7.6 | Income/Business Tax Return |
| <input type="checkbox"/> | 7.7 | Professional License/Curriculum Vitae (Consulting Services) |
| <input type="checkbox"/> | 7.8 | PCAB License (Infra.) |
| <input type="checkbox"/> | 7.9 | Net Financial Contracting Capacity (NFCC) |
| <input type="checkbox"/> | 7.10 | Documents required as stated in the Technical Specifications |
| <input type="checkbox"/> | 7.11 | Others |

8. Supplier shall be responsible for the source/s of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or PO. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
9. Payment shall be made only upon completion and acceptance by the PHilMech.
10. Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.
11. Delivery period shall be indicated in the quotation. A penalty of 1/10 of one percent for every day of delay shall be charged as liquidated damages on the undelivered items/services.
12. Payment shall be made upon inspection and acceptance of delivery subject to prior submission of sales invoice/delivery receipt and other requirements as maybe necessary
13. In conformity with the Direct Payment Scheme via bank debit system, please credit/deposit payment to:

Name of Bank: _____
Bank Branch: _____
Account Name: _____
Account No.: _____

After having carefully read and accepted the General Conditions attached to the Request for Quotation, I/We quote you on the item/s at prices indicated above.

Printed name and signature of Authorized Representative

Designation: _____

Company Name: _____

Business Address: _____

~~PhilGEPS~~ Registration No.: _____

TIN: _____

Contact No/s.: _____

Email Address: _____

MENU

	1st Day October 5, 2023	2nd Day October 6, 2023
BREAKFAST		Itlog na Maalat na maraming kamatis Scrambled Egg with Ampalaya Fried Danggit Chicken Adobo Plain Rice/Garlic Rice Assorted Fruits Bread/Hot Pandesal Butter/Marmalade Coffee
AM SNACK		Clubhouse sandwich Softdrinks
LUNCH		Rice Beef Caldereta Shrimp squid spicy Vegetables ukoy Chicken & corn soup Buko Pandan Cucumber Juice
PM SNACK		Pansit Bihon Guisado w/ Bread Pineapple Juice Canned
DINNER	Plain Rice Pork Sinigang Chicken Inasal Gising-gising Fresh fruits Ice Tea	

Note:

Buffet style

Free flowing coffee

Mineral water and dispenser