



Republic of the Philippines  
 Department of Agriculture  
**Philippine Center for Postharvest Development and Mechanization**  
 Science City of Muñoz, Nueva Ecija, Philippines  
 Telephone Nos. 09328696837 (Sun); 09178130852 (Globe) loc. 272/276;  
 Email add.: [philmech.svp2@gmail.com](mailto:philmech.svp2@gmail.com)

## REQUEST FOR QUOTATION

RFQ No. : 23-10-948  
 PR No. : 23-10-E-660

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than October 24, 2023.

The Philippine Center for Postharvest Development and Mechanization (PHilMech) reserves the right to reject any or all bids/quotations, to refuse to make an award for any item/s due to budget limitation, procurement regulations, or other similar valid causes and to waive any formality not affecting the substance of the bid as the interest of the government may require. It further assumes no responsibility whatsoever to compensate or indemnify suppliers for any expense/s incurred in the preparation of their quotation/s.

  
**RAYMUND JOSEPH P. MACARANAS**  
 Authorized Official

\_\_\_\_\_  
 Buyer/Canvasser

| ITEM NO. | QTY. | UNIT | ITEM AND DESCRIPTION   |                   | UNIT PRICE | TOTAL PRICE |
|----------|------|------|--|-------------------|------------|-------------|
|          |      |      | Per Request  | Offer/Brand/Model |            |             |
| 1        | 1    | unit | <b>Vehicle rental</b><br><b>November 13, 2023</b><br>No. of passengers: 12<br>Itinerary: Davao Airport to Matanao, Davao del Sur Matanao, Davao del Sur to Isulan Sultan Kudarat Isulan, Sultan Kudarat to Koronadal City Accommodation  |                   |            |             |
|          | 1    | unit | <b>November 14, 2023</b><br>No. of passengers: 12<br>Itinerary: Koronadal City Accommodation to Tacurong, Sultan Kudarat<br>Tacurong, Sultan Kudarat to President Quirino, Sultan Kudarat<br>President Quirino, Sultan Kudarat to Tacurong, Sultan Kudarat<br>Tacurong, Sultan Kudarat to Koronadal City Accommodation                                 |                   |            |             |
|          | 1    | unit | <b>November 15, 2023</b><br>No. of passengers: 12<br>Itinerary: Koronadal City Accommodation to Tantaran, South Cotabato<br>Tantaran, South Cotabato to Isulan, Sultan Kudarat Isulan. Sultan Kudarat to Esperanza, Sultan Kudarat<br>Esperanza, Sultan Kudarat to Tantaran, South Cotabato<br>Tantaran, South Cotabatoto Koronadal City Accommodation |                   |            |             |



Republic of the Philippines  
 Department of Agriculture  
**Philippine Center for Postharvest Development and Mechanization**  
 Science City of Muñoz, Nueva Ecija, Philippines  
 Telephone Nos. 09328696837 (Sun); 09178130852 (Globe) loc. 272/276;  
 Email add.: [philmech.svp2@gmail.com](mailto:philmech.svp2@gmail.com)

### REQUEST FOR QUOTATION

|   |      |   |  |  |  |
|---|------|---|--|--|--|
| 1 | unit | <p><b>November 16, 2023</b><br/>         No. of passengers: 12<br/>         Itinerary: Koronadal City<br/>         Accommodation to Banga, South Cotabato<br/>         Banga, South Cotabato to Koronadal City, South Cotabato<br/>         Koronadal City, South Cotabato to Koronadal City Accommodation</p>  |  |  |  |
| 1 | unit | <p><b>November 17, 2023</b><br/>         No. of passengers: 12<br/>         Itinerary: Koronadal City<br/>         Accommodation to Sto. Nino, South Cotabato<br/>         Sto. Niño, South Cotabato to Norala, South Cotabato Norala, South Cotabato to Sto. Niño, South Cotabato<br/>         Sto. Niño, South Cotabato to Koronadal City, South Cotabato<br/>         Koronadal City, South Cotabato to Koronadal City Accommodation</p> |  |  |  |
| 1 | unit | <p><b>November 20, 2023</b><br/>         No. of passengers: 12<br/>         Itinerary: Koronadal City<br/>         Accommodation to Lebak, Sultan Kudarat<br/>         Lebak, Sultan Kudarat to Kalamasig, Sultan Kudarat Kalamasig, Sultan Kudarat to Lebak, Sultan Kudarat<br/>         Lebak, Sultan Kudarat to Tacurong City Accomodation</p>   |  |  |  |
| 1 | unit | <p><b>November 21, 2023</b><br/>         No. of passengers: 12<br/>         Itinerary: Tacurong<br/>         Accommodation to Talayan, Maguindanao Talayan, Maguindanao to Datu Anggal Midtimbang, Maguindanao<br/>         Datu Anggal, Maguindanao to Talayan, Maguindanao Talayan, Maguindanao to Cotabato City Accommodation</p>  |  |  |  |
| 1 | unit | <p><b>November 22, 2023</b><br/>         No. of passengers: 12<br/>         Itinerary: Cotabato City<br/>         Accommodation to Masiu, Lanao del Sur Masiu, Lanao del Sur to Poona Bayabao, Lanao del Sur<br/>         Poona Bayabao, Lanao del Sur to Masiu, Lanao del Sur Masiu, Lanao del Sur to Iligan City Accommodation</p>  |  |  |  |



Republic of the Philippines  
 Department of Agriculture  
**Philippine Center for Postharvest Development and Mechanization**  
 Science City of Muñoz, Nueva Ecija, Philippines  
 Telephone Nos. 09328696837 (Sun); 09178130852 (Globe) loc. 272/276;  
 Email add.: [philmech.svp2@gmail.com](mailto:philmech.svp2@gmail.com)

### REQUEST FOR QUOTATION

|   |      |   |  |  |  |
|---|------|---|--|--|--|
| 1 | unit | <p><b>November 23, 2023</b><br/>         No. of passengers: 12<br/>         Itinerary: Iligan City<br/>         Accommodation to Tamparan, Lanao del Sur<br/>         Tamparan, Lanao del Sur to Taraka, Lanao del Sur<br/>         Taraka, Lanao del Sur to Tamparan, Lanao del Sur<br/>         Tamparan, Lanao del Sur to Iligan City<br/>         City Accommodation</p>  |  |  |  |
| 1 | unit | <p><b>November 24, 2023</b><br/>         No. of passengers: 12<br/>         Itinerary: Iligan City<br/>         Accommodation to Laguindingan Airport<br/>         Laguindingan Airport to Cagayan de Oro City</p> <p><b>Other requirement</b><br/>         1. With Luggage, Farmer and FCA level questionnaires (60kgs)<br/>         2. Inclusion of Driver's fee, meal, fuel and accommodation<br/>         3. Excluding weekends</p> |  |  |  |

Delivery Period : \_\_\_\_\_  
 Price validity : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Terms of Payment : \_\_\_\_\_



Republic of the Philippines  
Department of Agriculture  
**Philippine Center for Postharvest Development and Mechanization**  
Science City of Muñoz, Nueva Ecija, Philippines  
Telephone Nos. 09328696837 (Sun); 09178130852 (Globe) loc. 272/276;  
Email add.: [philmech.svp2@gmail.com](mailto:philmech.svp2@gmail.com)

## REQUEST FOR QUOTATION

### General Conditions

1. The Approved Budget for the Contract (ABC) is 80,000.00.
2. Specifications herein provided are the minimum requirements of the PHilMech. Hence a supplier must not offer lower specifications than required.
3. Supplemental information shall be indicated/attached in the price quotation to reflect the complete specifications e.g., brand name, model, pictures/brochures of the offer.
4. Quotation must be inclusive of all costs and applicable government taxes, including delivery charges.
5. Award of the contract shall be made to the lowest complying/responsive bid/offer.
6. Price validity shall be forty five (45) calendar days from the deadline of submission of quotation.
7. For those with ABCs above Fifty Thousand Pesos (PhP50,000.00), suppliers shall submit copies of the following documents in support of their quotation, to wit:

- |                                     |      |  |
|-------------------------------------|------|--|
| <input checked="" type="checkbox"/> | 7.1  | Current Mayor's/Business Permit                              |
| <input type="checkbox"/>            | 7.2  | DTI/SEC Certificate of Registration                          |
| <input checked="" type="checkbox"/> | 7.3  | BIR Certificate of Registration                              |
| <input type="checkbox"/>            | 7.4  | PhilGEPS Registration Certificate (Platinum) all pages       |
| <input type="checkbox"/>            | 7.5  | Omnibus Sworn Statement                                      |
| <input type="checkbox"/>            | 7.6  | Income/Business Tax Return                                   |
| <input type="checkbox"/>            | 7.7  | Professional License/Curriculum Vitae (Consulting Services)  |
| <input type="checkbox"/>            | 7.8  | PCAB License (Infra.)  |
| <input type="checkbox"/>            | 7.9  | Net Financial Contracting Capacity (NFCC)                    |
| <input type="checkbox"/>            | 7.10 | Documents required as stated in the Technical Specifications |
| <input type="checkbox"/>            | 7.11 | Others   |

8. Supplier shall be responsible for the source/s of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or PO. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
9. Payment shall be made only upon completion and acceptance by the PHilMech.
10. Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.
11. Delivery period shall be indicated in the quotation. A penalty of 1/10 of one percent for every day of delay shall be charged as liquidated damages on the undelivered items/services.
12. Payment shall be made upon inspection and acceptance of delivery subject to prior submission of sales invoice/delivery receipt and other requirements as maybe necessary
13. In conformity with the Direct Payment Scheme via bank debit system, please credit/deposit payment to:

Name of Bank: \_\_\_\_\_  
Bank Branch: \_\_\_\_\_  
Account Name: \_\_\_\_\_  
Account No.: \_\_\_\_\_

After having carefully read and accepted the General Conditions attached to the Request for Quotation, I/We quote you on the item/s at prices indicated above.

\_\_\_\_\_  
Printed name and signature of Authorized Representative  
Designation: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_  
TIN: \_\_\_\_\_  
Contact No/s: \_\_\_\_\_  
Email Address: \_\_\_\_\_