Appendix 61

Republic of the Philippines
Department of Agriculture
Philippine Center for Postharvest Development and Mechanization
CLSU Compound, Science City of Munoz, Nueva Ecija
www.philmech.gov.ph
Telephone No: (044) 456-0287 loc. 271/272 - email: philmech.svp2@gmail.com

PURCHASE ORDER

Supplier: LAMBERT TRADING
Address: Marcos District, Talavera, Nueva Ecija
TIN:

P.O. No.: R140
Date: 04/12/2023
Mode of Procurement: shopping

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PHilMech Main Office, CLSU Comp., Science City of Muñoz, NE
Date of Delivery : 30 days upon receipt of PO

Delivery Term: for delivery
Payment Term: 30 days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	box	BALLPEN, BALLPOINT, BLACK, 12PCS/BOX -Flexstick *RC2C.4-2*	2	57.00	114.00
	box	CLIP, BACKFOLD/BINDER, Size: 1" or 25mm / All metal / 12 pcs per box -MGK *RC2C.4-5*	5	18.00	90.00
	box	CLIP, BACKFOLD/BINDER, Size: 2" or 51mm / All metal / 12 pcs per box -MGK *RC2C.4-5*	5	63.25	316.25
	box	CLIP, BACKFOLD/BINDER, Size: 3/4" or 19mm / All metal / 12 pcs per box -MGK *RC2C.4-10*	10	11.00	110.00
	box	CLIP, PAPER, Size: 1" / Vinyl coated / 100 pcs per box -HBW *RC2C.4-5*	5	13.00	65.00
	pc	CORRECTION TAPE, Size: 5mm width x 6 m length -Joy *RC2C.4-25*	25	20.00	500.00
(Total Amount in Words) Thirty Nine Thousand Eight Hundred Twenty pesos only				P	39,820.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

4/12/23

RAYMUND JOSEPH P. MACARANAS
Authorized Official

Signature over Printed Name of Supplier

Date

Fund Cluster:
Funds Available:

MILDRED R. DIZO
Acting Chief, FD

ORS/BURS No.: 02-104293-2023-04-0272
Date of the ORS/BURS: 4/19
Amount: 39,820.00

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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pc	ENVELOPE, EXPANDING, Size: Legal / Color: Green / with garter -PX *RC2C.4-25*	25	10.75	268.75
	pc	MARKING PEN, For whiteboard / Color: Black / Fine -HBW *RC2C.4-24*	24	23.00	552.00
	pack	PAPER, BOARD, Size: Letter / Color: White / 200 gsm / 10 sheets per pack -worx *RC2C.4-250*	250	26.25	6,562.50
	ream	PAPER, BOOK, Size: Legal / 80 gsm / 500 sheets per ream -Office Pro *RC2C.4-100*	100	246.00	24,600.00
	pack	PAPER, STICKER, Size: A4 / Matte / 10 sheets per pack -Sentro *RC2C.4-25*	25	36.50	912.50
	box	PENCIL, LEAD, With eraser / #2 / 12 pcs per box -HBW *RC2C.4-100*	100	43.25	4,325.00
	roll	TAPE, PACKAGING, Size: 2 inches width x 50 meters length	24	29.25	702.00
(Total Amount in Words)	Thirty Nine Thousand Eight Hundred Twenty pesos only			P	**39,820.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

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Signature over Printed Name of Supplier

Date

Very truly yours,

4/12/23
RAYMUND JOSEPH P. MACARANAS
Authorized Official

Fund Cluster:
Funds Available:

MILDRED R. DIZO
Acting Chief, FD

ORS/BURS No.: 02-1014993-2023-04-00772
Date of the ORS/BURS: 4/19
Amount: 39,820.00

PHilMech-AD-F-047 Rev. 00 (12.05.17)

*This form is generated from General Accounting Manual Vol. II

Republic of the Philippines
Department of Agriculture
Philippine Center for Postharvest Development and Mechanization
CLSU Compound, Science City of Munoz, Nueva Ecija
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PURCHASE ORDER

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Delivery Term: for delivery
Payment Term: 30 days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		-Croco *RC2C.4-24*			
	roll	TAPE, TRANSPARENT, Size: 2 inches width x 50 meters length -Croco *RC2C.4-24*	24	29.25	702.00
		x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x			39,820.00
		PR No.: 23-02-H-16		-5% EVAT	1,777.68
				-1% EWT	355.54
					37,686.78

(Total Amount in Words) Thirty Nine Thousand Eight Hundred Twenty Pesos only P 39,820.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

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4/12/23
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