



Republic of the Philippines
 Department of Agriculture
Philippine Center for Postharvest Development and Mechanization
 Science City of Muñoz, Nueva Ecija, Philippines
 Telephone Nos. 09178004526 (Globe); 09178130852 (Globe) loc. 144/142/143/144
 Email add.: amp@philmech.gov.ph

REQUEST FOR QUOTATION

RFQ No. : 23-10-933
 PR No. : 23-10-E-649

Please quote **your lowest price** on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **October 23, 2023**.

The Philippine Center for Postharvest Development and Mechanization (PHilMech) reserves the right to reject any or all bids/quotations, to refuse to make an award for any item/s due to budget limitation, procurement regulations, or other similar valid causes and to waive any formality not affecting the substance of the bid as the interest of the government may require. It further assumes no responsibility whatsoever to compensate or indemnify suppliers for any expense/s incurred in the preparation of their quotation/s.


RAYMUND JOSEPH P. MACARANAS
 Authorized Official

Buyer/Canvasser

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION		UNIT PRICE	TOTAL PRICE
			Per Request	Offer/Brand/Model		
1			Vehicle Rental			
	1	unit	November 13, 2023 No. of passengers: 4 Itinerary: Laguindingan Airport to Region 10 Agriculture Office to Bukidnon Accommodation			
	1	unit	November 14, 2023 No. of passengers: 4 Itinerary: Bukidnon Accommodation to Kalilangan, Bukidnon Kalilangan, Bukidnon to Kitaotao, Bukidnon to Bukidnon Accommodation			
	1	unit	November 15, 2023 No. of passengers: 4 Itinerary: Bukidnon Accommodation to Maramag, Bukidnon Maramag, Bukidnon to Valencia, Bukidnon to Bukidnon Accommodation			
	1	unit	November 16-17 & 20, 2023 No. of passengers: 4 Itinerary: Bukidnon Accommodation to Valencia, Bukidnon to Bukidnon Accommodation			
	1	unit	November 21, 2023 No. of passengers: 4 Itinerary: Bukidnon Accommodation to San Fernando, Bukidnon to Bukidnon Accommodation			
	1	unit	November 22, 2023 No. of passengers: 4 Itinerary: Bukidnon Accommodation to San Fernando, Bukidnon			



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			San Fernando, Bukidnon to Lantapan, Bukidnon to Bukidnon Accommodation			
	1	unit	November 23, 2023 No. of passengers: 4 Itinerary: Bukidnon Accommodation to Malaybalay, Bukidnon to Bukidnon Accommodation			
	1	unit	November 24, 2023 No. of passengers: 1 Itinerary: Bukidnon Accommodation to Laguindingan Airport Other requirement: 1. With Luggage, Farmer and FCA level questionnaires (60kgs) 2. Inclusion of Driver's fee, meal, fuel and accommodation 3. Excluding weekends			

Delivery Period : _____
 Price validity : _____
 Warranty : _____
 Terms of Payment : _____



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General Conditions

1. The Approved Budget for the Contract (ABC) is **80,000.00**.
2. Specifications herein provided are the minimum requirements of the PHilMech. Hence a supplier must not offer lower specifications than required.
3. Supplemental information shall be indicated/attached in the price quotation to reflect the complete specifications e.g., brand name, model, pictures/brochures of the offer.
4. Quotation must be inclusive of all costs and applicable government taxes, including delivery charges.
5. Award of the contract shall be made to the lowest complying/responsive bid/offer.
6. Price validity shall be forty five (45) calendar days from the deadline of submission of quotation.
7. For those with ABCs above Fifty Thousand Pesos (PhP50,000.00), suppliers shall submit copies of the following documents in support of their quotation, to wit:

- | | | |
|-------------------------------------|------|--|
| <input checked="" type="checkbox"/> | 7.1 | Current Mayor's/Business Permit |
| <input type="checkbox"/> | 7.2 | DTI/SEC Certificate of Registration |
| <input checked="" type="checkbox"/> | 7.3 | BIR Certificate of Registration |
| <input type="checkbox"/> | 7.4 | PhilGEPS Registration Certificate (Platinum) all pages |
| <input type="checkbox"/> | 7.5 | Omnibus Sworn Statement |
| <input type="checkbox"/> | 7.6 | Income/Business Tax Return |
| <input type="checkbox"/> | 7.7 | Professional License/Curriculum Vitae (Consulting Services) |
| <input type="checkbox"/> | 7.8 | PCAB License (Infra.) |
| <input type="checkbox"/> | 7.9 | Net Financial Contracting Capacity (NFCC) |
| <input type="checkbox"/> | 7.10 | Documents required as stated in the Technical Specifications |
| <input type="checkbox"/> | 7.11 | Others |

8. Supplier shall be responsible for the source/s of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or PO. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
9. Payment shall be made only upon completion and acceptance by the PHilMech.
10. Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.
11. Delivery period shall be indicated in the quotation. A penalty of 1/10 of one percent for every day of delay shall be charged as liquidated damages on the undelivered items/services.
12. Payment shall be made upon inspection and acceptance of delivery subject to prior submission of sales invoice/delivery receipt and other requirements as maybe necessary
13. In conformity with the Direct Payment Scheme via bank debit system, please credit/deposit payment to:

Name of Bank: _____
Bank Branch: _____
Account Name: _____
Account No.: _____

After having carefully read and accepted the General Conditions attached to the Request for Quotation, I/We quote you on the item/s at prices indicated above.

Printed name and signature of Authorized Representative
Designation: _____
Company Name: _____
Business Address: _____
PhilGEPS Registration No.: _____
TIN: _____
Contact No/s.: _____
Email Address: _____

TRAVEL ITINERARY

November 13, 2023

- PhilMech to NAIA
- Laguindingan Airport, Cagayan De Oro
- Region 10 Department of Agriculture
- Bukidnon Accommodation

November 14, 2023

- Bukidnon Accommodation
- Kalilangan, Bukidnon-MAO
- MACAOPAO GRAIN FARMERS ASSOCIATION
- Kitaotao, Bukidnon-MAO
- TAWAS FARMERS ASSOCIATION
- Bukidnon Accommodation

November 15, 2023

- Bukidnon Accommodation
- Maramag, Bukidnon-MAO
- SPRINGSIDE IRRIGATORS SERVICE ASSOCIATION, INC.
- Valencia City, Bukidnon-CAO
- of LALAWAN BATANGAN IRRIGATORS ASSOCIATION, INC.
- Bukidnon Accommodation

November 16, 2023

- Bukidnon Accommodation
- Valencia- G14 KATIPUNAN IRRIGATORS' ASSOCIATION, INC.
- Valencia- G-13 MABUHAY DAGAT KIDAVAO IRRIGATORS'
- Valencia- G 12-KAUSWAGAN IRRIGATORS ASSOCIATION, INC.
- Bukidnon Accommodation

November 17, 2023

- Bukidnon Accommodation

Valencia- SINABUAGAN UNITED FARMERS IRRIGATORS ASSOCIATION, INC.

- Valencia- SINAYAWAN LATERAL G-5 IRRIGATORS ASSOCIATION,
- Bukidnon Accommodation

November 18-19, 2023

- WEEKEND

November 20, 2023

- Bukidnon Accommodation
- Valencia- LALIGAN IRRIGATORS ASSOCIATION
- Valencia- MAILAG SAN CARLOS BAGONTAAS IRRIGATORS' ASSOCIATION (MASBA IA), INC.
- Bukidnon Accommodation

November 21, 2023

- Bukidnon Accommodation
- San Fernando, Bukidnon-MAO
- NAMLUGSAD COMMUNAL IRRIGATORS' ASSOCIATION, INC.
- NAMNAM SAN FERNANDO IRRIGATORS' ASSOCIATION, INC.
- Bukidnon Accommodation

November 22, 2023

- Bukidnon Accommodation
- San Fernando- SAN FERNANDO MAGKALUNGAY SMALL WATER IRRIGATION SYSTEM ASSOCIATION INC.
- Lantapan, Bukidnon-MAO
- BUGCAON KULASIHAN MANUPALI IRRIGATORS ASSOCIATION (BUKUMA IA)
- Bukidnon Accommodation

November 23, 2023

- Bukidnon Accommodation
- Malaybalay City, Bukidnon-CAO
- STO. NIÑO ORGANIC RICE FARMERS ASSOCIATION
- LOWER SIMAYA FARMERS IRRIGATORS ASSOCIATION (LSFIA), INC.
- Bukidnon Accommodation

November 24, 2023

- Bukidnon Accommodation
- Laguindingan Airport, Cagayan De Oro
- NAIA
- PhilMech