



Republic of the Philippines
 Department of Agriculture
Philippine Center for Postharvest Development and Mechanization
 Science City of Muñoz, Nueva Ecija
www.philmech.gov.ph
 ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 CERTIFIED



BIDS AND AWARDS COMMITTEE

SUPPLEMENTAL BID BULLETIN NO. 2
SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF THE ESTABLISHMENT OF
PHILMECH RADIO STATION
Negotiated Procurement - Two Failed Biddings
(PHilMech-Goods-23-10-27-NP)

This **Supplemental/Bid Bulletin No. 2** is being issued to clarify, amend and supplement provisions in the Bidding Documents.

	<i>From</i>			<i>To</i>	
Project Reference Number	PHilMech-RCEF-23-10-27-NP			PHilMech- Goods -23-10-27-NP	
Invitation to Bid	PARTICULARS	ABC (PhP)	COST OF BIDDING DOCUMENTS (PhP)	PARTICULARS	ABC (PhP)
	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF THE ESTABLISHMENT OF PHILMECH RADIO STATION	5,000,000.00	5,000.00	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF THE ESTABLISHMENT OF PHILMECH RADIO STATION	5,000,000.00
	5. A complete set of Negotiation Documents may be acquired by interested Bidders during office hours from October 10 to October 20, 2023 from the address given below upon payment of the applicable fee for the Negotiation Documents as specified above.			5. A complete set of Negotiation Documents may be acquired by interested Bidders during office hours from October 10 to October 20, 2023 from the address given below.	
Special Conditions of the Contract (GCC Clause 2.2)	The terms of payment shall be as follows: A. First Payment (15%) — Submission of Work Plan, and endorsement letter from DA-Central Office B. Second Payment (15%) — Conduct of Training			(Please refer to the amendments in the terms of payment below.)	

Main Office: CLSU, Science City of Muñoz, Nueva Ecija, Philippines
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PHilMech-AD-F-192 Rev 01 (07.20.23)



	<p>on radio broadcasting for the radio station personnel and other stakeholders in the community.</p> <p>C. Third Payment (40%) – Purchase of equipment, antenna and other pieces of electronics equipment</p> <p>D. Fourth Payment (25%) – Establishment of PHilMech Radio Station</p> <p>E. Fifth Payment (5%) – Submission of copies of NTC Permits, produced materials e.g. Station ID, advocacy plugs, list of equipment</p>	
Terms of Reference	<p>VI. Project Cost</p> <p>The total project cost is Php. 5,000,000.00 (inclusive of VAT) charged against the 2023 PHilMech Coco Levy Fund.</p>	<p>VI. Project Cost</p> <p>The total project cost is Php. 5,000,000.00 (inclusive of VAT) charged against the 2023 PHilMech Regular Fund (Capital Outlay and MOOE).</p>

TERMS OF REFERENCE

FROM:

VII. Terms of Payment

The contractor shall be paid in tranches as follows:

ACTIVITY	AMOUNT
First Payment (15%) – Submission of Work Plan, and endorsement letter from DA-Central Office	PhP 750,000.00
Second Payment (15%) – Conduct of Training on radio broadcasting for the radio station personnel and other stakeholders in the community.	PhP 750,000.00
Third Payment (40%) – Purchase of equipment, antenna and other pieces of electronics equipment	PhP 2,000,000.00
Fourth Payment (25%) – Establishment of PHilMech Radio Station	PhP 1,250,000.00
Fifth Payment (5%) – Submission of copies of NTC Permits, produced materials e.g. Station ID, advocacy plugs, list of equipment	PhP 250,000.000
Grand Total	PhP 5,000,000.00

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TO:

VII. Terms of Payment

The contractor shall be paid in tranches as follows:

PROGRESS BILLING	ACTIVITIES / DELIVERABLES	AMOUNT
First Payment (15%)	<ul style="list-style-type: none"> • Submission of Work Plan. • Submission of copy of endorsement letter from DA-Central Office to NTC 	Php 750,000.00
Second Payment (40%)	<ul style="list-style-type: none"> • Conduct of first training face to face 2 days for Philmech's Applied Communication Division Personnel & other stakeholders ; • conduct of off-line testing for the initial pieces of electronics equipment: <ul style="list-style-type: none"> ➢ 1 FM Radio Transmitter ➢ 1 broadcast console ➢ 1 professional broadcast microphone ➢ and 1 desk top computer with software for broadcast play-out; • submission of scripts for : <ul style="list-style-type: none"> ➢ Station ID (30 seconds, 15 seconds and 5 seconds) ➢ three (3) advocacy plugs on Coconut Farmers Industry Development-Shared Processing Facility, RCEF mechanization program, and Generic advocacy plug for PHilMech 	Php 2,000,000.00
Third Payment (20%)	<ul style="list-style-type: none"> • Conduct of 2nd training via online for 2days for radio station personnel; • Construction of steel guide pole; Installation of 4-bay antennae system; Construction of broadcast studios (announcer's booth, radio & IT technician's booth); • Broadcast propagation test of FM Radio Transmitter, broadcast console & other additional pieces of electronics equipment. • Submission of produced Station ID, and three (3) advocacy plugs 	Php 1,000,000.00
Fourth	<ul style="list-style-type: none"> • Establishment of Philmech Radio Station; 	Php 1,000,000.00

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Payment (20%)	<ul style="list-style-type: none"> • conduct of 2-days Hands-on Training for station personnel • conduct of broadcast signal monitoring 	
Fifth and Last Payment (5%)	<ul style="list-style-type: none"> • Submission of copies of NTC Permits • Submission of list of pieces of electronic equipment with serial number, including warranty and maintenance guide • Submission of copies of training modules. 	Php 250,000.00
Grand Total		Php 5,000,000.00

FROM:

VIII. Timeframe/Duration

The radio station of PHilMech will be planned and installed within six (6) months (*with allowable delay due to unexpected events/incidents*).

TO:

VIII. Timeframe/Duration

The radio station of PHilMech will be planned and installed within six (6) months (*with allowable delay due to unexpected events/incidents*).

ACTIVITIES / DELIVERABLES	TIMEPLAN
<ul style="list-style-type: none"> • Submission of Work Plan. • Submission of copy of endorsement letter from DA-Central Office to NTC 	<p>Upon signing of Contract estimated at One month</p>
<ul style="list-style-type: none"> • Conduct of first training face to face 2 days for Philmech's Applied Communication Division Personnel & other stakeholders : • conduct of off-line testing for the initial pieces of electronics equipment: <ul style="list-style-type: none"> ➢ 1 FM Radio Transmitter ➢ 1 broadcast console ➢ 1 professional broadcast microphone ➢ and 1 desk top computer with software for broadcast play-out; • submission of scripts for : <ul style="list-style-type: none"> ➢ Station ID (30 seconds, 15 seconds and 5 seconds) 	<p>Dec 4-8;</p> <p>Billing submission week of Dec 11-15</p>

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<p>➤ <u>three (3) advocacy plugs on Coconut Farmers Industry Development-Shared Processing Facility, RCEF mechanization program, and Generic advocacy plug for PHilMech</u></p>	
<ul style="list-style-type: none"> • <u>Conduct of 2nd training via online for 2days for radio station personnel;</u> • <u>Construction of steel guide pole; Installation of 4-bay antennae system; Construction of broadcast studios (announcer's booth, radio & IT technician's booth);</u> • <u>Broadcast propagation test of FM Radio Transmitter, broadcast console & other additional pieces of electronics equipment.</u> • <u>Submission of produced Station ID, and three (3) advocacy plugs</u> 	<p><u>Week of January 8-12</u></p> <p><u>Whole of January 2024</u></p> <p><u>Whole of January 2024</u></p> <p><u>Billing statement submission last week of February 2024</u></p>
<ul style="list-style-type: none"> • <u>Establishment of Philmech Radio Station;</u> • <u>conduct of 2-days Hands-on Training for station personnel</u> • <u>conduct of broadcast signal monitoring</u> 	<p><u>March 2024</u></p> <p><u>Week of 12-16 March</u></p> <p><u>Billing statement submission 1st week of April</u></p>
<ul style="list-style-type: none"> • <u>Submission of copies of NTC Permits</u> • <u>Submission of list of pieces of electronic equipment with serial number, including warranty and maintenance guide</u> • <u>Submission of copies of training modules.</u> 	<p><u>End of May 2024</u></p>

Issued this 18th day of October 2023 in the Science City of Muñoz, Nueva Ecija, Philippines.

Reviewed and approved by:


NELSON C. SANTIAGO, Ph.D.
 Chairperson, Bids and Awards Committee

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ARLENE C. JOAQUIN
Vice Chairperson


JERRY F. AVELLANOZA
Regular Member


ELJIAN Z. DAVALOS
Technical Member


ISIS D. DAVALOS
End-User/Provisional Member

CONFORMED:	_____
Bidders Name:	_____
Date Received:	_____

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