



Republic of the Philippines
 Department of Agriculture
Philippine Center for Postharvest Development and Mechanization
 Science City of Muñoz, Nueva Ecija, Philippines
 Telephone Nos. 09178004526 (Globe); 0917813082 (Globe) loc. 144/142/143/144
 Email add.: amp@philmech.gov.ph

REQUEST FOR QUOTATION

RFQ No. : 24-04-394
 PR No. : 24-04-E-217

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than April 30, 2024.

The Philippine Center for Postharvest Development and Mechanization (PHilMech) reserves the right to reject any or all bids/quotations, to refuse to make an award for any item/s due to budget limitation, procurement regulations, or other similar valid causes and to waive any formality not affecting the substance of the bid as the interest of the government may require. It further assumes no responsibility whatsoever to compensate or indemnify suppliers for any expense/s incurred in the preparation of their quotation/s.

Buyer/Canvasser

RICHELLE ANN L. MOROTA
 Authorized Official

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION		UNIT PRICE	TOTAL PRICE
			Per Request	Offer/Brand/Model		
1	1	unit	Annual Calibration Equipment Calibration of Autoclave (ALP-CL-40L), Set point: 115, 121, 125°C, 15mins Property No.: 17-PHilMech-LSD-LE-D149			
2	1	unit	Calibration of Autoclave (Wisd), Set point: 115, 121, 125°C, 30mins Property No.: 09-BPRE-FPD-LE-D153			
3	1	unit	Calibration of Vernier Caliper, Set points: 5,10,15,25,50,75mm Property No.: 98-NA-LE-D355			
4	1	unit	Calibration of Vernier Caliper, Set points: 5,10,15,25,50,75mm Property No.: 13-PHILMECH-LSD-LE-D478			
5	1	unit	Calibration of Drying Oven - Memmert, Set points: 35,90,170°C Property No.: 85-NA-FPD-LE-D009			
6	1	unit	Calibration of Drying Oven - Memmert, Set points: 35,90,170°C Property No.: 15-PHILMECH-LSD-LE-D012			



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7	1	unit	Calibration of Drying Oven - Mettler, Set points: 60,105,150°C Property No.: 15-PHILMECH-LSD- LE-D013			
8	1	unit	Calibration of Incubator, Set points: 25, 30, 35°C Property No.: 09-BPRE-FPD-LE- D157			
9	1	unit	Calibration of Incubator, Set points: 25, 35, 45°C Property No.: 18-PhilMech-LSD- LE-D290			
10	1	unit	Calibration of pH Meter, Set points: 4,7,10 Property No.: 19-PhilMech-LSD- LE-132			
11	1	unit	Calibration of Thermohygrometer Set points for temp: 21,25, 30°C, for rh: 35,40,50% Property No.: 16-PhilMech-LSD- LE-D212			
12	1	unit	Calibration of Thermohygrometer Set points for temp: 21,25, 30°C, for rh: 35,40,50% Property No.: 16-PhilMech-LSD- LE-D211			
13	1	unit	Calibration of Thermohygrometer Set points for temp: 21,25, 30°C, for rh: 35,40,50% Property No.: 16-PhilMech-LSD- LE-D210			
14	1	unit	Calibration of Thermohygrometer Set points for temp: 21,25, 30°C, for rh: 35,40,50% Property No.: 16-PhilMech-LSD- LE-D501			
15	1	unit	Calibration of Thermohygrometer Set points for temp: 21,25, 30°C, for rh: 35,40,50% Property No.: 19-PhilMech-LSD- LE-040/181544665			



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16	1	unit	Calibration of Thermo hygrometer Set points for temp: 21,25, 30°C, for rh: 35,40,50% Property No.: 19-PHilMech-LSD-LE-041/181544671			
17	1	unit	Digital Dry Bath Set points: 55,65,70°C Property No.: 18-PHilMech-LSD-LE-D300/083BR00001			
18	1	unit	Calibration of Top-loading Balance (S/N SCHS2002NS004) Repeatability test: 1,000,2000g/Eccentricity test:center, front left, back left, front right, back right, center/Weighing test: 0.0,0.1,0.2,0.5,1.0,2.0,5.0,10.0,20.0,50.0,100.0,200.0,500.0,1000.0,2000.0g Property No.: 16-PHilMech-LSD-LE-D453;SCHS2002NS0024			
19	1	unit	Calibration of Top-loading Balance (S/N SCHS2002NS004) Repeatability test: 1,000,2000g/Eccentricity test:center, front left, back left, front right, back right, center/Weighing test: 0.0,0.1,0.2,0.5, 1.0,2.0,5.0,10.0,20.0,50.0,100.0,200.0,500.0,1000.0,2000.0g Property No.: 16-PHilMech-LSD-LE-D454; 140832			
20	1	unit	Calibration of Ultra Low Freezer, Set points: -50,-25°C Property No.: 18-PHilMech-LSD-LE-D309; S/N:300219474			
21	1	unit	Calibration of Freeze Dryer, Set points: -50,-25°C Property No.: 18-PHilMech-LSD-LE-D289; S/N: 180559041B			
22	1	unit	Calibration of Water Bath, Set points: 44.5,45°C Property No.: 15-PHilMech-LSD-LE-D002			



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23	1	unit	Calibration of Thermometer, Set points:2,4,10°C Property No.: 17-PhilMech-LSD-LE-D028			
24	1	unit	Calibration of Thermometer, Set points:2,4,10°C Property No.: 17-PhilMech-LSD-LE-D022			
25	1	unit	Calibration of Thermometer, Set points:2,4,10°C Property No.: 17-PhilMech-LED-LE-D026			
26	1	unit	Calibration of Thermometer, Set points:2,4,10°C Property No.: 17-PhilMech-LED-LE-D023			
27	1	unit	Calibration of Thermometer, Set points:2,4,10°C Property No.: 17-PhilMech-LSD-LE-D024			
28	1	unit	Calibration of Thermometer, Set points:2,4,10°C Property No.: 17-PhilMech-LSD-LE-D025			
29	1	unit	Calibration of Thermometer, Set points:2,4,10°C Property No.: 17-PhilMech-LSD-LE-D027			
30	1	unit	Calibration of Thermometer, Set points:2,4,10°C Property No.: 17-PhilMech-LSD-LE-D019			
31	1	unit	Calibration of Thermometer, Set points:2,4, 10°C Property No.: 17-PhilMech-LSD-LE-D020			
32	1	unit	Calibration of Thermometer, Set points:2,4,10°C Property No.: 17-PhilMech-LSD-LE-D021			
33	1	unit	Calibration of Thermometer, Set points:2,4,10°C Property No.: 19-PhilMech-LSD-LE-181			



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34	1	unit	<p>Calibration of Thermometer, Set points:2,4,10°C Property No.: 19-PhilMech-LSD-LE-182</p>			
35	1	unit	<p>Calibration of Lux Meter, Set points: 100, 500, 1000 Property No.: 2021-05-14-00174-0410</p> <p>Due to IMS requirements, the following conditions are requested and must be complied with:</p> <p>1. The unit requested for calibration should be serviced on any day of June 2024</p> <p>2. The service provider must be an ISO 17025:2017 accredited for the calibration of the following unit as stated on their Scope of accreditation or calibration should be traceable to international standards (e.g. use of reference material traceable to NIST; valid certificate of analysis of the reference material should be attached to the calibration report)</p>			

Delivery Period : _____
 Price validity : _____
 Warranty : _____
 Terms of Payment : _____



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General Conditions

1. The Approved Budget for the Contract (ABC) is 90,300.00.
2. Specifications herein provided are the minimum requirements of the PHilMech. Hence a supplier must not offer lower specifications than required.
3. Supplemental information shall be indicated/attached in the price quotation to reflect the complete specifications e.g., brand name, model, pictures/brochures of the offer.
4. Quotation must be inclusive of all costs and applicable government taxes, including delivery charges.
5. Award of the contract shall be made to the lowest complying/responsive bid/offer.
6. Price validity shall be forty five (45) calendar days from the deadline of submission of quotation.
7. For those with ABCs above Fifty Thousand Pesos (PhP50,000.00), suppliers shall submit copies of the following documents in support of their quotation, to wit:

- | | | |
|--------------------------|------|--|
| <input type="checkbox"/> | 7.1 | Current Mayor's/Business Permit |
| <input type="checkbox"/> | 7.2 | DTI/SEC Certificate of Registration |
| <input type="checkbox"/> | 7.3 | BIR Certificate of Registration |
| <input type="checkbox"/> | 7.4 | PhilGEPS Registration Certificate (Platinum) all pages |
| <input type="checkbox"/> | 7.5 | Omnibus Sworn Statement |
| <input type="checkbox"/> | 7.6 | Income/Business Tax Return |
| <input type="checkbox"/> | 7.7 | Professional License/Curriculum Vitae (Consulting Services) |
| <input type="checkbox"/> | 7.8 | PCAB License (Infra.) |
| <input type="checkbox"/> | 7.9 | Net Financial Contracting Capacity (NFCC) |
| <input type="checkbox"/> | 7.10 | Documents required as stated in the Technical Specifications |
| <input type="checkbox"/> | 7.11 | Others |

8. Supplier shall be responsible for the source/s of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or PO. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
9. Payment shall be made only upon completion and acceptance by the PHilMech.
10. Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.
11. Delivery period shall be indicated in the quotation. A penalty of 1/10 of one percent for every day of delay shall be charged as liquidated damages on the undelivered items/services.
12. Payment shall be made upon inspection and acceptance of delivery subject to prior submission of sales invoice/delivery receipt and other requirements as maybe necessary
13. In conformity with the Direct Payment Scheme via bank debit system, please credit/deposit payment to:

Name of Bank: _____
Bank Branch: _____
Account Name: _____
Account No.: _____

After having carefully read and accepted the General Conditions attached to the Request for Quotation, I/We quote you on the item/s at prices indicated above.

Printed name and signature of Authorized Representative
Designation: _____
Company Name: _____
Business Address: _____
PhilGEPS Registration No.: _____
TIN: _____
Contact No/s.: _____
Email Address: _____