



Republic of the Philippines  
Department of Agriculture  
**Philippine Center for Postharvest Development and Mechanization**  
Science City of Muñoz, Nueva Ecija, Philippines  
www.philmech.gov.ph  
Telefax No. (044) 456-0287 loc. 271/272; Email add.: amp@philmech.gov.ph

## PURCHASE ORDER

Supplier : **EVA'S HOTEL** P.O. No. : **R366**  
Address : Purok 4A-Singuelas, Lanao City of Kidapawan, North Cotabato Date : August 29, 2024  
TIN: 433-803-029-00000 Mode of Procurement: NP-53.9 small value proc.

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Kidapawan City, North Cotabato

Date of Delivery : September 8-13, 2024

Delivery Term : for delivery

Payment Term : 30days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>Food, venue, and accommodation for the conduct of Skills Training Course on the Operation and Maintenance of Rice Processing System</b>			
		<b>September 8, 2024</b>			
	pax	Plated Dinner	5	400.00	2,000.00
	pax	Accommodation, 2-3 occupants per room	5	800.00	4,000.00
		<b>September 9, 2024 (With training hall)</b>			
	pax	Plated Breakfast	5	200.00	1,000.00
	pax	Plated AM Snacks	30	175.00	5,250.00
	pax	Buffet Lunch	30	400.00	12,000.00
	pax	Plated PM Snacks	30	175.00	5,250.00
	pax	Buffet Dinner	30	400.00	12,000.00
	pax	Accommodation, 2-3 occupants per room	30	800.00	24,000.00
		<b>September 10, 2024 (With training hall)</b>			
	pax	Buffet Breakfast	30	200.00	6,000.00
	pax	Plated AM Snacks	30	175.00	5,250.00
	pax	Buffet Lunch	30	400.00	12,000.00
	pax	Plated PM Snacks	30	175.00	5,250.00
	pax	Buffet Dinner	30	400.00	12,000.00
	pax	Accommodation, 2-3 occupants per room	30	800.00	24,000.00
		<b>September 11, 2024</b>			
	pax	Packed Breakfast	40	200.00	8,000.00
	pax	Packed AM Snacks	40	175.00	7,000.00
	pax	Packed Lunch	40	400.00	16,000.00
	pax	Packed PM Snacks	40	175.00	7,000.00
	pax	Buffet Dinner	40	400.00	16,000.00
	pax	Accommodation, 2-3 occupants per room	30	800.00	24,000.00
	pc	Bottled water, 500-550ml	120	30.00	3,600.00
		<b>September 12, 2024 (With training hall)</b>			
	pax	Packed Breakfast	40	200.00	8,000.00
	pax	Packed AM Snacks	40	175.00	7,000.00
	pax	Packed Lunch	40	400.00	16,000.00
	pax	Plated PM Snacks	30	175.00	5,250.00

**(Total Amount in Words)** Two Hundred Ninety Five Thousand Two Hundred Fifty Pesos Only**295,250.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

Date

**JOEL V. DATOR**  
Authorized Official

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

**BABYLINDA O. REYES**  
Chief, Finance Division

ORS/BURS No.: 02-104393-2024-09-1003

Date of the ORS/BURS: \_\_\_\_\_

Amount : 295,250



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**PURCHASE ORDER**

Supplier : <b>EVA'S HOTEL</b>	P.O. No. : <b>R366</b>
Address : Purok 4A-Sineguas, Lanao City of Kidapawan, North Cotabato	Date : August 29, 2024
TIN: 433-803-029-00000	Mode of Procurement: NP-53.9 small value proc.

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Kidapawan City, North Cotabato	Delivery Term : for delivery
Date of Delivery : September 8-13, 2024	Payment Term : 30days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pax	Buffet Dinner	30	400.00	12,000.00
	pax	Accommodation, 2-3 occupants per room	30	800.00	24,000.00
	pc	Bottled water, 500-550ml	80	30.00	2,400.00
		<b>September 13, 2024</b>			
	pax	Plated Breakfast	5	200.00	1,000.00
	pax	Plated Lunch	5	400.00	2,000.00
	pax	Plated Dinner	5	400.00	2,000.00
	pax	Accommodation, 2-3 occupants per room	5	800.00	4,000.00
					295,250.00
				-5% EVAT	13,180.80
				-2% EWT	5,272.32
					276,796.88

**Other Requirements:**  
 1. Accommodation (2-3 pax per room only, airconditioned and single bed)  
 2. 75% guaranteed pax  
 3. Inclusive of airconditioned training hall for at least 40 pax with sound system and wireless mic, w/ LCD projector screen and laptop  
 4. Meals: 3 main courses (seafoods/beef, chicken & vegetables) + dessert + soup + drinks + unlimited rice  
 5. With free flowing brewed coffee  
 6. With stable internet connection  
 7. For strict compliance as per NSWMC Resolution No. 1363 series of 2020 re: Banning the use of unnecessary single-use plastics  
 8. Free deliveries of food packed around President Roxas, North Cotabato (hand-on venue)  
 X - X - X - X - X - X - X - X - X - X - X

PR No.: 24-08-G-334  
 TMTD - RC2A.5

**(Total Amount in Words)** Two Hundred Ninety Five Thousand Two Hundred Fifty Pesos Only **295,250.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

\_\_\_\_\_  
 Signature over Printed Name of Supplier

**JOEL V. DATOR**  
 Authorized Official

\_\_\_\_\_  
 Date

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_  
  
**BABYLINDA O. REYES**  
 Chief, Finance Division

ORS/BURS No.: 02-104303-2024-09-1602  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : 295,250.00